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Minutes of the Special Meeting of the Board of Commissioners of  
North Beach Water District

These are the minutes of a special meeting of the Board of Commissioners of North Beach Water District held at 12:30 p.m., Tuesday, February 14, 2017 at the office of North Beach Water District, 2122 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Ripley called the special meeting to order at 12:30 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager, John Bell, Administrative Associate

Others present:

None.

**III. Adopt Agenda:**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Emergency Response Plan Goals**

The general manager gave a presentation on the status of the District's Emergency Response Plan to include possible mission statements, planning goals and possible planning partners.

There was discussion between the general manager and the board on the Emergency Response Plan.

No action was taken.

**V. Emergency Response Plan Format**

The general manager gave a presentation on the EPA format and the DOH format in consideration to use as a template for the District's Emergency Response Plan.

There was discussion between the general manager and the board on the EPA format and the DOH formats.

The consensus between the general manager and the boards was to follow the DOH format in developing the District's Emergency Response Plan.

No action was taken.

**VI. Board Member Comments**

Commissioner Sheldon asked about the status of the Emond easement.

The general manager gave a brief overview of the status of the Emond easement.

**VII. Future Agenda Items**

None.


**VIII. Adjournment**

Commissioner Ripley adjourned the meeting at 1:45 p.m.




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Brian Sheldon, Commissioner  
Position #1

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Gwen Brake, Commissioner  
Position #2



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Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:



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Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 3-20-17