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Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 1:00 p.m., Friday, February 17, 2017 at the office of North Beach Water District, 2122 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Ripley called the regular meeting to order at 1:00 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None

**III. Adopt Agenda:**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon moved to ad agenda item 3, adopt agenda.

Commissioner Ripley seconded the motion

Commissioner Ripley called for a vote.

The motion to add agenda item 3 passed unanimously.

Commissioner Sheldon moved to adopt agenda as amended.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

None.

**V. Consent Calendar**

**A. 1-17-17 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There is brief discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emond Property Easement**

The general manager gave a presentation on the status of the Emond property easement.

There was discussion between the general manager and the Board on the status of the Emond property easement.

No action was taken.

**VII. New Business**

**A. Resolution 01-2017 DWSRF Loan Change Order #3**

The general manager gave a brief presentation on Resolution 01-2017.

There was discussion between the general manager and the board on Resolution 01-2017.

Commissioner Sheldon moved to approve Resolution 01-2017.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 01-2017 passed unanimously.

**B. Resolution 02-2017 Transfer Of District Funds**

The general manager gave a brief presentation on Resolution 02-2017.

There was discussion between the general manager and the board on Resolution 02-2017.

Commissioner Sheldon moved to approve Resolution 02-2017.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 02-2017 passed unanimously.

**C. Customer Request for Lien Fee Reduction**

The general manager presented a request by a customer who requested a reduction in lien fees due to extenuating family circumstances.

There was discussion on the account, account history and fees.

Commissioner Sheldon made a motion to deny the request for lien fee reduction.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to deny the request for lien fee reduction passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress, and (3) the Bond Construction Project status.

No action was taken.

**IX. Board Member Comments**

Commissioner Sheldon asked for an update on the status of the Surfside HOA water system.

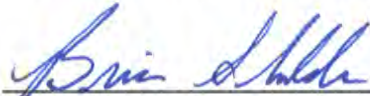
The general manager gave a brief overview on the status of the Surfside HOA water system.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Ripley adjourned the meeting at 1:42 p.m.



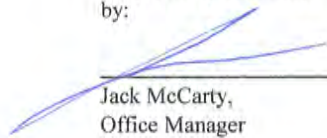
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Brian Sheldon, Commissioner  
Position #1

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Gwen Brake, Commissioner  
Position #2



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Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:



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Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 3-20-17