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## Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 6:00 p.m., Monday, April, 2017 at the office of North Beach Water District, 2122 272<sup>nd</sup> Street, Ocean Park, Washington.

### **I. Call to Order:**

Commissioner Brake called the regular meeting to order at 6:00 p.m.

### **II. Roll Call:**

Commissioners Present:

Gwen Brake, Glenn Ripley, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None

### **III. Adopt Agenda:**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

### **IV. Public Comment**

None.

### **V. Consent Calendar**

**A. 3-20-17 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget to Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar items B through E and table item A until the next regular meeting so corrections can be made.

Commissioner Sheldon seconded the motion.

There is brief discussion on the consent calendar.

Commissioner Brake called for a vote.

The motion to approve the consent calendar items B through E and table item A passed unanimously.

**VI. Old Business**

**A. Emergency Management Plan Update**

The general manager gave a presentation on the updates made to the emergency management plan.

There was discussion between the general manager and board on the updates made and potential changes that should be made to the emergency management plan.

**VII. New Business**

None.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress, and (3) the Bond Construction Project status, (4) the status of the Emond easement negotiations.

The Board authorized the general manager to send a letter to David E. Jensen, Architect addressing his request for payment on the office and facilities building.

**IX. Board Member Comments**

Commissioner Sheldon referring to an e-mail concerning Pacific County ordinance #8 stated that he does not support forced connection to the District water system if an individual has another viable water source available.

The general manager stated that the intent of the e-mail in question was not to force individuals to connect but rather to prevent rate payers who are currently connected to the District's system to disconnect and connect to a well that has not been tested and approved by Pacific County.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Brake adjourned the meeting at 8:10 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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Jack McCarty,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3