



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 6:00 p.m., Monday, August 21, 2017 at the office of North Beach Water District, 2122 272nd Street, Ocean Park, Washington.

I. Call to Order:

Commissioner Brake called the regular meeting to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Gwen Brake, Glenn Ripley, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None

III. Adopt Agenda:

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

IV. Public Comment

None.

V. Consent Calendar

A. 7-17-17 Regular Meeting Minutes

B. Lien Report

C. Budget to Date

D. Financial Summary

E. District Expenses

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There is brief discussion on the consent calendar.

Commissioner Brake called for a vote.

The motion to approve the consent calendar passed unanimously.

VI. Old Business

A. Emergency Management Plan Update

No discussion.

No action was taken.

VII. New Business

A. Customer Request For Consideration

Customer Ila Moore sent in a letter of consideration to have an after-hours fee removed due to not having the after-hours fee listed on the bill.

The customer had a leak and could not get their meter box open to get to their shut off valve and turn off their water.

The Board unanimously agreed to waive the \$95 after-hours fee if the customer agreed to pay to have the District install a new customer control valve outside of the meter box and in its own irrigation box.

VIII. General Managers Report

A. Water System Report

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress to include the lack of available funds due to the State not having a Capital Budget passed, (3) the status of the new well and well rehabilitation at the North Wellfield.

IX. Board Member Comments

Commissioner Ripley stated that there is still just gravel at Bay and R Street instead of asphalt.

The general manager explained that the District is waiting for Naselle Rock and Asphalt Company to finish their current project before they can come make permanent repairs.

Commissioner Ripley stated that a customer complained to him that he was not notified that the water would be out during a main break on August 14, 2017.

The office manager explained that it was an emergency situation and the District does not normally notify customers during an emergency situation but rather puts a notice announcement on the phone system so when a customer calls they hear the particulars of the break and repair process.

Commissioner Brake stated that a customer told her there was a ring in the toilet in the customer bathroom.

The office manager explained that it was a stain and that he would attempt to get the stain removed.

x. Future Agenda Items

Due to lack of Commissioner availability the Board unanimously agreed to move the September regular meeting from Monday September 18, 2017 at 6:00 pm to Monday September 25, 2017 at 10:00 am.

XI. Adjournment

Commissioner Brake adjourned the meeting at 8:01 p.m.

Brian Sheldon, Commissioner
Position #1

Gwen Brake, Commissioner
Position #2

Glenn Ripley, Commissioner
Position #3

Respectfully submitted for review and approval
by:

Jack McCarty,
Office Manager

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____