



Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 6:00 p.m., Monday, November 20, 2017 at the office of North Beach Water District, 2122 272nd Street, Ocean Park, Washington.

I. Call to Order:

Commissioner Brake called the regular meeting to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Gwen Brake, Glenn Ripley

Staff present:

William Neal, general manager; Jack McCarty, office manager, Jonathan Fleming, foreman, Joshua Maxey, water service worker, Justin Gilman, water service worker, Jacob Nesbitt, water service worker

Others present:

Danielle Grohs

III. Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

IV. Public Comment

Joshua Maxey thanked the commissioners for the District providing a boot allowance.

V. Consent Calendar

A. 10-16-17 Regular Meeting Minutes

B. Lien Report

C. Budget to Date

D. Financial Summary

E. District Expenses

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There is brief discussion on the consent calendar.

Commissioner Brake called for a vote.

The motion to approve the consent calendar passed unanimously.

VI. Old Business

A. Emergency Management Plan Update

No discussion.

No action was taken.

VII. New Business

A. Resolution For A 2018 Cost Of Living Adjustment

The general manager gave a presentation on the resolution.

There was discussion between the general manager and the board on the resolution.

Commissioner Ripley moved to approve the resolution for a 2018 cost of living adjustment with a 2% increase.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion to approve the resolution passed unanimously.

B. Resolution Adopting The 2018 Meeting Calendar

The office manager gave a presentation on the resolution.

There was discussion between the office manager and the board on the resolution.

Commissioner Ripley moved to approve the resolution adopting the 2018 meeting calendar.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion to approve the resolution passed unanimously.

C. Resolution To Amend The GM Employment Contract

The general manager gave a presentation on the resolution.

There was discussion between the general manager and the board on the resolution.

After discussion the board unanimously agrees to table the resolution until the December 2017 meeting.

D. Resolution To Declare Vehicle Surplus

The general manager gave a presentation on the resolution.

There was discussion between the general manager and the board on the resolution.

Commissioner Ripley moved to approve the resolution declaring the 2003 Ford Explorer Surplus.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion to approve the resolution passed unanimously.

E. 2018 Final Draft Operating Budget

The general manager gave a presentation on the final draft of the 2018 operating budget.

There was discussion between the general manager and the board on the 2018 operating budget.

No action was taken.

F. Customer Request For Consideration

Brandee Shoemaker made a request via e-mail to have an after-hours fee refunded to her account due to a friend who was staying at her property requesting the District turn water on after regular business hours.

There was discussion between the office manager, general manager, and the board on the request. The board unanimously decided to leave the charge as is.

VIII. General Managers Report

A. Water System Report

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress to include the lack of available funds due to the State not having a Capital Budget passed, (3) the status of the new well and well rehabilitation at the North Wellfield.

IX. Board Member Comments

Commissioner Ripley stated that he spoke with someone who would like to use the conference room.

Commissioner Brake stated that she knows the individual and recommended that the individual come to the District to view the conference room.

X. Future Agenda Items

None.

XI. Adjournment

Commissioner Brake adjourned the meeting at 8:02 p.m.

Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval
by:



Jack McCarty,
Office Manager

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: 12-18-17