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Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday April 16, 2018 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Brake called the regular meeting to order at 5:10 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

None.

**V. Consent Calendar**

**A. 3-19-18 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Response Plan**

There was discussion between the Board and the general manager on the emergency response plan.

No action was taken.

**VII. New Business**

**A. Resolution 2-2018 DWSRF Loan Change Order #5**

The general manager gave a presentation on the Resolution 2-2018.

There was discussion on Resolution 2-2018.

Commissioner Sheldon moved to approve Resolution 2-2018.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to approve the Resolution 2-2018 passed unanimously.

**B. Resolution 3-2018 Contract With Gray & Osborne**

The general manager gave a presentation on the Resolution 3-2018.

There was discussion on Resolution 3-2018.

Commissioner Sheldon moved to approve Resolution 3-2018.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to approve the Resolution 3-2018 passed unanimously.

**C. 2018 Audit**

The office manager gave a presentation on the current status of the 2018 state audit.

There was discussion between the general manager, office manager, and the board on the state audit.

No action was taken

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, and (2) the Drinking Water State Revolving Fund Loan Project progress.

No action was taken.

**IX. Board Member Comments**

None.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Brake adjourned the meeting at 6:35 p.m.

  
\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

  
\_\_\_\_\_  
Gwen Brake, Commissioner  
Position #2

  
\_\_\_\_\_  
Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:

  
\_\_\_\_\_  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 5-21-18