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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday May 21, 2018 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Brake called the regular meeting to order at 5:00 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

Kevin McClellah.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon moved to move agenda item 7c up to after agenda item 4.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to amend the agenda passed unanimously.

Commissioner Sheldon moved to adopt the agenda as amended.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda as amended passed unanimously.

**IV. Public Comment**

None.

**V. Water Main Extension Request**

Kevin McClellah stated that he owns two lots on 196<sup>th</sup> Street and wants to do a water main extension that would connect the line on SR 103 to the line on 196<sup>th</sup> Street.

There was discussion between Kevin McClellah, the general manager and the board on the

proposed water main extension to include who would incur which costs as well as who would do what work.

No action was taken.

**VI. Consent Calendar**

**A. 3-19-18 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon moved to suspend moving funds from the Operations Account to the Capital Reserve Account per Resolution 04-2015 until after June.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote on the motion.

The motion to suspend the transfer of funds passed unanimously

Commissioner Brake called for a vote on the motion to approve the consent calendar.

The motion to approve the consent calendar passed unanimously.

**VII. Old Business**

**A. Emergency Response Plan**

There was discussion between the Board and the general manager on the emergency response plan.

No action was taken.

**VIII. New Business**

**A. 2018 Audit**

The office manager gave a presentation on the current status of the 2018 state audit.

There was discussion between the general manager, office manager, and the board on the state audit.

No action was taken

**B. City Of Long Beach Future Service Area**

The general manager gave a presentation on the City of Long Beach future service area proposal to include the new future service area the city is requesting and how far it overlaps into the North Beach Water District future service area.

There was discussion on the City of Long Beach future service area proposal.

Commissioner Sheldon moved to deny the request but to allow adjustment on a case by case basis in the future.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to approve deny the request but to allow adjustment on a case by case basis in the future passed unanimously.

**IX. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, and (2) the Drinking Water State Revolving Fund Loan Project progress.

No action was taken.

**X. Board Member Comments**

None.

**XI. Future Agenda Items**

None.

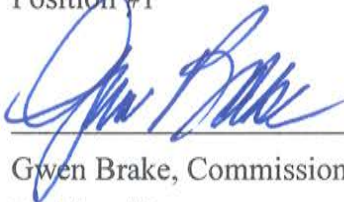
**XII. Adjournment**

Commissioner Brake adjourned the meeting at 6:25 p.m.




Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval by:



Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's signatures, does hereby approve this set of Minutes to become an Official Record of North Beach Water District on:

Date: 6-18-18