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## Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday June 18, 2018 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

### **I. Call to Order Regular Meeting**

Commissioner Brake called the regular meeting to order at 5:00 p.m.

### **II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None.

### **III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon moved to add agenda item 7c, Wirkkala proposal.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to amend the agenda passed unanimously.

Commissioner Sheldon moved to adopt the agenda as amended.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda as amended passed unanimously.

### **IV. Public Comment**

None.

### **v. Consent Calendar**

**A. 5-21-18 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Sheldon seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote on the motion to approve the consent calendar.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Response Plan**

There was discussion between the Board and the general manager on the emergency response plan.

No action was taken.

**VII. New Business**

**A. Wiegardt Wellfield Dangerous Trees**

The general manager gave a presentation on the Wiegardt Wellfield dangerous trees to include what trees may need to be removed and replanted.

There was discussion between the general manager and the board on the Wiegardt Wellfield dangerous trees.

No action was taken

**B. South Wellfield Building Modifications**

The general manager gave a presentation on the possible South Wellfield building modifications.

There was discussion between the general manager and the board on the possible South Wellfield building modifications.

No action was taken

**C. Wirkkala Proposal**

The general manager gave a presentation on the Wirkkala proposal to gravel and grade the North Wellfield service roads as well as adding a parking apron in front of the field crew shop.

There was discussion between the general manager and the board on the Wirkkala proposal.

Commissioner Sheldon moved to direct the general manager to get a second bid from Naselle Rock & Asphalt and to choose the lower of the two bids between Naselle Rock & Asphalt and Wirkkala Construction.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to get a second bid and choose the lowest passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, and (2) the Drinking Water

State Revolving Fund Loan Project progress.

No action was taken.

**IX. Board Member Comments**

None.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Brake adjourned the meeting at 6:50 p.m.

\_\_\_\_\_  
Brian Sheldon, Commissioner

Position #1

\_\_\_\_\_  
Gwen Brake, Commissioner

Position #2

\_\_\_\_\_  
Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:

\_\_\_\_\_  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_