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Minutes of the Special Meeting of the Board of Commissioners of  
North Beach Water District

These are the minutes of a special meeting of the Board of Commissioners of North Beach Water District held at 11:00 a.m., Wednesday June 27, 2018 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Brake called the special meeting to order at 11:00 a.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

Kiersten Mercado, State Auditor's Office, Brycen Bristol, State Auditor's Office.

**III. Adopt Agenda:**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon moved to add agenda item 6, Wirkkala proposal.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to amend the agenda passed unanimously.

Commissioner Sheldon moved to adopt the agenda as amended.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda as amended passed unanimously.

**IV. Public Comment**

None.

**V. 2018 Financial And Accountability Audit Exit Interview**

Bryson Bristol and Kiersten Mercado gave the overview, results and recommendations from the 2018 State Financial and Accountability Audit.

There was discussion Bryson Bristol, Kiersten Mercado, the Board, the general manager and the

office manager on the 2018 State Financial and Accountability Audit.

No action was taken.

**VI. Wirkkala Proposal**

The general manager reported that the Wirkkala bid was the lowest bid to perform the gravel and paving work at the north wellfield.

Commissioner Sheldon moved to approve a contract with Wirkkala Construction to perform the gravel and paving work at the north wellfield.

Commissioner Ripley Seconded the motion.

Commissioner Brake called for a vote

The motion to approve a contract with Wirkkala Construction passed unanimously.

**VII. Board Member Comments**

Commissioner Sheldon stated that he visited the Wiegardt wellfield to look at the trees that had been recommended to be removed and did not feel that any more than two trees would need to be removed.

The office manager stated that he received a price for a 18" X 24" dedication plaque for the office and facilities building.

Commissioner Sheldon moved to approve the purchase of the dedication plaque.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to purchase the dedication plaque passed unanimously.

**VIII. Future Agenda Items**

None.

**IX. Adjournment**

Commissioner Brake adjourned the meeting at 11:56 a.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner


Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:

  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 7-16-18