Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday August 20, 2018 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I.   Call to Order Regular Meeting

Commissioner Brake called the regular meeting to order at 5:00 p.m.

II.   Roll Call:

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None.

III.   Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

IV.   Public Comment

None.

V.   Consent Calendar

A. 7-20-18 Regular Meeting Minutes
B. 7-23-18 Special Meeting Minutes
C. Lien Report
D. Budget To Date
E. Financial Summary
F. District Expenses

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote on the motion to approve the consent calendar.

The motion to approve the consent calendar passed unanimously.

VI. Old Business

A. Emergency Response Plan

There was discussion between the Board and the general manager on the emergency response plan.

No action was taken.

VII. New Business

A. Resolution 7-2018 Approving TAG As A Sole Source Vendor

The general manager gave a presentation on Resolution 7-2018.

There was discussion between the general manager and the board on Resolution 7-2018.

Commissioner Sheldon moved to approve Resolution 7-2018.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt resolution 7-2018 passed unanimously.

B. Resolution 8-2018 SWF Booster Station CPU Replacement

The general manager gave a presentation on Resolution 8-2018.

There was discussion between the general manager and the board on Resolution 8-2018.

Commissioner Ripley moved to approve Resolution 8-2018.

Commissioner Sheldon seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt resolution 8-2018 passed unanimously.

C. Emond Easement Road Bid Package

The general manager gave a presentation on the Emond Road Bid Package.

There was discussion between the general manager and the board on the Emond Road Bid Package.

No action was taken.

D. Office Manager Position

The general manager gave a presentation on the office manager position.

There was discussion between the general manager, office manager and the board on the office manager position.

Commissioner Sheldon moved to authorize Jack McCarty to work remotely as the office manager while training his replacement up to December 31, 2018.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

Page 2 of 3 --- *August 20, 2018*

--*Regular Meeting*--

The motion passed unanimously.

VIII. General Managers Report

The general manager reported on (1) the use, sale, and loss of water, and (2) the Drinking Water State Revolving Fund Loan Project progress.

No action was taken.

IX. Board Member Comments

Commissioner Ripley stated that he will not be at the September 2018 board meeting.

X. Future Agenda Items

None.

XI. Adjournment

Commissioner Brake adjourned the meeting at 6:36 p.m.

_____
Brian Sheldon, Commissioner
Position #1

_____
Gwen Brake, Commissioner
Position #2

_____
Glenn Ripley, Commissioner
Position #3

Respectfully submitted for review and approval by:

_____
John Bell,
Interim Office Manager

Bear witness to reference the Commissioner's signatures, does hereby approve this set of Minutes to become an Official Record of North Beach Water District on:

Date: 9-17-18

Page 3 of 3 --- _August 20, 2018_

--_Regular Meeting_--