



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday September 17, 2018 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order Regular Meeting

Commissioner Brake called the regular meeting to order at 5:00 p.m.

II. Roll Call:

Commissioners Present:

Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; John Bell, office manager

Others present:

None.

III. Adopt Agenda:

Commissioner Brake moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

IV. Public Comment

None.

V. Consent Calendar

A. 8-20-18 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote on the motion to approve the consent calendar.

The motion to approve the consent calendar passed unanimously.

VI. Old Business

A. Emergency Response Plan

There was discussion between the Board and the general manager on the emergency response plan.

No action was taken.

VII. New Business

A. Resolution 9-2018 Approving Asbestos SOP

The general manager gave a presentation on Resolution 9-2018.

There was discussion between the general manager and the board on Resolution 9-2018.

Commissioner Sheldon moved to approve Resolution 9-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 9-2018 passed unanimously.

B. Resolution 10-2018 Award SWF Access Road Project

The general manager gave a presentation on Resolution 10-2018.

There was discussion between the general manager and the board on Resolution 10-2018.

Commissioner Sheldon moved to approve Resolution 10-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 10-2018 passed unanimously.

C. Resolution 11-2018 Award WWF Security Fence Project

The general manager gave a presentation on Resolution 11-2018.

There was discussion between the general manager and the board on Resolution 11-2018.

Commissioner Sheldon moved to approve Resolution 11-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 11-2018 passed unanimously.

VIII. General Managers Report

The general manager reported on (1) the use, sale, and loss of water, and (2) the Drinking Water State Revolving Fund Loan Project progress.

No action was taken.

IX. Executive Session

Per RCW 42.30.110 (2) Commissioner Brake put the board into executive session for 30 minutes.

In at 6:03 p.m.

Out at 6:33 p.m.

Commissioner Brake put the board back into executive session for 20 minutes.

In at 6:34 p.m.

Out at 6:54 p.m.

x. Report on Executive Session

The board unanimously agreed to hire John Bell for the position of office manager.

The general manager introduced Resolution 12-2018 Accepting Legal Services Contract.

The general manager gave a presentation on Resolution 12-2018.

There was discussion between the board and the general manager on Resolution 12-2018.

Commissioner Sheldon moved to approve Resolution 12-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 12-2018 passed unanimously.

xi. Board Member Comments

None.

xii. Future Agenda Items

None.

xiii. Adjournment

Commissioner Brake adjourned the meeting at 7:03 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Interim Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3