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Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday September 17, 2018 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Brake called the regular meeting to order at 5:00 p.m.

**II. Roll Call:**

Commissioners Present:

Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Brake moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

None.

**V. Consent Calendar**

**A. 8-20-18 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote on the motion to approve the consent calendar.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Response Plan**

There was discussion between the Board and the general manager on the emergency response plan.

No action was taken.

**VII. New Business**

**A. Resolution 9-2018 Approving Asbestos SOP**

The general manager gave a presentation on Resolution 9-2018.

There was discussion between the general manager and the board on Resolution 9-2018.

Commissioner Sheldon moved to approve Resolution 9-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 9-2018 passed unanimously.

**B. Resolution 10-2018 Award SWF Access Road Project**

The general manager gave a presentation on Resolution 10-2018.

There was discussion between the general manager and the board on Resolution 10-2018.

Commissioner Sheldon moved to approve Resolution 10-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 10-2018 passed unanimously.

**C. Resolution 11-2018 Award WWF Security Fence Project**

The general manager gave a presentation on Resolution 11-2018.

There was discussion between the general manager and the board on Resolution 11-2018.

Commissioner Sheldon moved to approve Resolution 11-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 11-2018 passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, and (2) the Drinking Water State Revolving Fund Loan Project progress.

No action was taken.

**IX. Executive Session**

Per RCW 42.30.110 (2) Commissioner Brake put the board into executive session for 30 minutes.

In at 6:03 p.m.

Out at 6:33 p.m.

Commissioner Brake put the board back into executive session for 20 minutes.

In at 6:34 p.m.

Out at 6:54 p.m.

**X. Report on Executive Session**

The board unanimously agreed to hire John Bell for the position of office manager.

The general manager introduced Resolution 12-2018 Accepting Legal Services Contract.

The general manager gave a presentation on Resolution 12-2018.

There was discussion between the board and the general manager on Resolution 12-2018.

Commissioner Sheldon moved to approve Resolution 12-2018.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The vote to adopt Resolution 12-2018 passed unanimously.

**XI. Board Member Comments**

None.

**XII. Future Agenda Items**

None.

**XIII. Adjournment**

Commissioner Brake adjourned the meeting at 7:03 p.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:



John Bell,  
Interim Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 10-22-18