



Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday January 28, 2019 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order Regular Meeting

Commissioner Brake called the regular meeting to order at 5:00 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; John Bell, office manager

Others present:

Paul & Karen Haines

III. Adopt Agenda:

The general manager requested adding two agenda items:

7B - an action item creation of an accredited lab & agenda item

8B, a discussion item on the Bay Avenue Water Main Project.

Commissioner Ripley moved to adopt the agenda with the general managers amendments.

Commissioner Sheldon seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the amended agenda passed unanimously.

IV.

A. Election of Board President

Commissioner Sheldon nominated Commissioner Ripley for President of the Board.

Commissioner Brake seconded the nomination.

Commissioner Brake called for a vote.

Commissioner Ripley unanimously elected President of the Board.

B. Election of Secretary of the Board

Commissioner Brake nominated Commissioner Sheldon for Secretary of the Board.

Commissioner Ripley seconded the nomination.

Commissioner Brake called for a vote.

Commissioner Sheldon unanimously elected Secretary of the Board.

IV. Public Comment

Paul Haines requested that the water district credit his account as he had a leak and his current bill is a lot higher than usual. He also asked that the \$95 after-hours fee be removed because the answering service did not inform him of the fee.

Commissioner Brake moved to waive half of the leak usage and after hours fee.

Commissioner Sheldon seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve the credit passed unanimously.

V. Consent Calendar

A. 12-17-18 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

VI. Old Business

A. Emergency Response Plan

There was discussion between the Board and the office manager on the emergency response plan.

No action was taken.

B. Accredited Lab

The general manager gave a presentation on his request to create an accredited lab.

There was discussion between the Board and the general manager on creating an accredited laboratory upstairs in the current file room for a cost of \$38,000.

The general manager gave the commissioners a tour of the location with explanations about the work to be done.

Commissioner Brake moved to approve the creation of an accredited lab.

Commissioner Sheldon seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve the creation of an accredited lab passed unanimously.

VII. New Business

A. Resolution 1-2019 Meeting Calendar

The general manager gave a presentation on Resolution 1-2019.

There was discussion between the Board and general manager on Resolution 1-2019 and to change the February meeting day from the 25th to the 21st.

Commissioner Sheldon moved to approve Resolution 1-2019 as amended.

Commissioner Brake seconded that motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 1-2019 passed unanimously.

B. Bay Avenue Water Main Project

The general manager presented the Board with a map showing where and when the work would be happening as well as an engineers estimate.

There was discussion between the Board and general manager on the Bay Avenue Water Main Project.

No action was taken.

VIII. General Managers Report

The general manager reported on the use, sale, and loss of water and overall status of the water system and projects.

No action was taken.

IX. Board Member Comments

None.

X. Future Agenda Items

None.

XI. Adjournment

Commissioner Ripley adjourned the meeting at 7:09 p.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval
by:



John Bell

Office Manager

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: 2-20-19