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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday March 18, 2019 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Ripley called the regular meeting to order at 5:01 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; John Bell, office manager

Others present:

Erika Schwender – Professional Training Association

**III. Adopt Agenda:**

The General Manager moved to amend the agenda by adding 7.1 to new business.

Commissioner Sheldon moved to adopt the amended agenda.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to adopt the amended agenda passed unanimously.

**IV. Public Comment**

None.

**v. Consent Calendar**

**A. 2-21-19 Regular Meeting Minutes**

**B. 3-13-19 Special Meeting Minutes**

**C. Lien Report**

**D. Budget To Date**

**E. Financial Summary**

**F. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Response Plan**

There was discussion between the Board and the general manager on the emergency response plan.

Recommendations were made by the board to correct a few items.

No action was taken.

**VII. New Business**

**7.1 – Erika Shwender from Professional Training Association**

Erika gave a presentation on the creation of an accredited lab.

There was discussion between the general manager, the board & Erika on creating the lab.

Erika Schwender is going to work out the numbers for the board on the projected total cost.

No action was taken.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, and (2) the Bay Avenue Water Main Project.

No action was taken.

**IX. Board Member Comments**

None.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Ripley adjourned the meeting at 7:08 p.m.

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Brian Sheldon, Commissioner

Position #1

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Gwen Brake, Commissioner

Position #2

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Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_