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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 5:00 p.m., Monday June 17, 2019 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Ripley called the regular meeting to order at 5:01 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; John Bell, office manager

Others present:

Stephen Wille – 2800 272<sup>nd</sup> Street

**III. Adopt Agenda:**

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

Stephen was in attendance to learn more about the Emergency Response Plan

**V. Consent Calendar**

**A. 5-20-19 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Resolution 7-2019 – Adoption of the Emergency Response Plan**

The general manager gave a presentation on Resolution 7-2019.

There was discussion between the general manager and the board on the resolution.

Commissioner Sheldon moved to adopt Resolution 7-2019.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote.

The motion to adopt Resolution 7-2019 passed unanimously.

**VII. New Business**

None.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) the Bay Avenue Water Main Project progress, and (3) the progress on the Accredited Lab.

No action was taken.

**IX. Board Member Comments**

Commissioner Sheldon brought up that since he has become commissioner that there has been a 100% turnover in staffing and he would like to see that all employees are receiving the training that they need.

There was discussion between the general manager and board on this issue.

No action was taken.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Ripley adjourned the meeting at 6:16 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3