



2020 Operating Budget

NOVEMBER 18, 2019 BOARD MEETING PRESENTATION

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Base Rate	1,350,456	1,397,362	1,450,000	1,208,761	83%	1,450,000	1,553,000	6.6%
Meter Rate	348,938	369,706	385,000	351,844	91%	416,000	449,000	7.3%
New Account Fee	8,577	10,240	9,500	6,950	73%	8,300	10,000	17.0%
Delinquent/Lock Off Fee	49,017	47,943	50,000	41,379	83%	50,000	65,000	23.1%
Total Operational Revenue	1,756,989	1,825,250	1,894,500	1,608,934	85%	1,924,300	2,077,000	7.1%

\$152,700

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Bank Interest	21,943	43,380	25,000	27,373	109%	32,000	30,000	-7%
Connection Fees	57,899	46,500	50,000	39,290	79%	47,000	50,000	6%
Surfside Management Contract	58,950	70,850	65,400	54,500	83%	65,400	0	
Surfside Reimbursables	2,131	2,530	2,500	1,801	72%	2,100	0	
Customer Service Charges	2,740	2,868	3,000	4,557	152%	5,500	7,500	27%
Meeting Room Rent	0	0	0	0		0	0	
Total Non-Operational Revenue	143,663	166,127	145,900	127,521	87%	152,000	87,500	-73.7%

-\$64,500

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Surplus Income	3,686	6,982	5,000	1,662	33%	1,700	1,500	-13%
Good Neighbor Revenue	1,108	1,154	950	983	103%	1,000	1,000	0%
Total Misc. Revenue	4,794	8,136	5,950	2,645	44%	2,700	2,500	-8.0%
Total Revenue	1,905,446	1,999,514	2,046,350	1,739,100	85%	2,079,000	2,167,000	3.8%

\$88,000

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Regular Wages	202,020	225,567	231,000	208,313	90%	248,000	256,000	3.1%
Overtime Wages	35,266	39,081	43,000	26,772	62%	32,000	33,500	4.5%
Taxes & Benefits	84,216	94,458	97,000	78,112	81%	94,000	104,000	9.6%
Total Field Payroll	321,502	359,105	371,000	313,061	84%	374,000	393,500	5.0%

\$19,500

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Vehicle	18,412	21,991	20,000	21,473	107%	26,000	26,000	0%
Cell Phone	6,300	5,857	6,500	4,691	72%	5,500	6,000	8%
Equip. Rental	933	1,041	1,000	653	65%	800	1,000	20%
Tools	7,913	12,552	12,000	11,512	96%	14,000	15,000	7%
Safety Equipment	4,846	6,547	3,500	2,838	81%	3,500	3,500	0%
Parts/Supplies	33,494	46,533	45,000	37,942	84%	46,000	48,000	4%
Emergency Management	107	2,378	2,500	1,754	70%	2,100	2,000	-5%
Common Expense Total	72,005	96,899	90,500	80,864	89%	97,900	101,500	3.5%

\$3,600

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Service Meter	15,250	23,679	15,000	12,866	86%	16,000	16,000	0%
Distribution Line	8,014	12,106	10,000	30,162	302%	24,000	24,000	0%
Contract Labor	6,132	9,258	5,000	130	3%	5,000	5,000	0%
Distribution Total	29,396	45,042	30,000	43,158	144%	45,000	45,000	0%

\$0

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Electricity	32,453	35,798	36,000	31,714	88%	38,000	40,000	5%
Treatment Repair	268	438	1,000	1,039	104%	1,200	2,000	40%
Production Repair	5,737	0	1,500	5,436	362%	6,000	6,000	0%
Treatment Parts/Supplies	4,080	12,773	12,000	20,248	169%	22,000	20,000	-10%
Production Parts/Supplies	24	94	1,500	3,155	210%	3,800	4,000	5%
Water Testing	5,385	8,071	6,000	6,618	110%	8,000	8,000	0%
Generator Maintenance	0	5,543	8,000	6,076	76%	6,100	6,500	6%
Production Total	47,947	62,716	66,000	74,286	113%	85,100	86,500	1.6%

\$1,400

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Administration Wages	197,196	229,117	212,000	176,535	83%	212,000	245,000	13%
Surfside Management	26,160	26,160	26,160	21,800	83%	26,160	0	
Employment Taxes & Benefits	66,967	77,706	86,000	60,771	71%	73,000	80,000	9%
Administration Payroll Total	290,323	332,984	324,160	259,106	80%	311,160	325,000	4.3%

\$13,840

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Office Supplies	6,886	5,227	7,000	4,784	68%	6,000	7,000	14%
Computer Maintenance	12,389	20,777	15,000	12,307	82%	15,000	15,000	0%
Billing	19,240	22,944	22,000	20,885	95%	22,000	24,000	8%
Office Phones	3,111	3,472	4,000	2,737	68%	3,800	4,000	5%
Internet	2,826	2,824	4,500	2,863	64%	3,500	3,800	8%
Cross Connection Control	9,985	1,668	2,500	1,588	64%	2,000	2,000	0%
Office Machine Rental	4,427	4,291	4,500	3,507	78%	4,200	4,500	7%
Security Monitoring	443	443	500	443	89%	500	500	0%
Office Other	368	585	500	125	25%	150	500	70%
Office Total	59,675	62,231	60,500	49,238	81%	57,150	61,300	6.8%

\$4,150

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Eng./GIS/Sur Services	1,700	10,000	12,000	8,001	67%	15,000	15,000	0%
Legal Services	6,384	37,481	50,000	84,408	169%	90,000	20,000	-350%
Accounting Services	500	500	500	4,605	921%	5,000	4,000	-25%
Financial Services & Fees	14,141	10,146	8,000	14,121	177%	12,000	12,000	0%
Other Professional Services	1,837	5,540	3,000	6,007	200%	6,500	5,000	-30%
Professional Total	24,561	63,667	73,500	117,142	159%	128,500	56,000	-129%

-\$72,500

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Dues & Subscriptions	4,487	6,806	5,000	1,883	38%	5,000	5,000	0%
Commissioner Education	0	0	1,500	717	48%	1,000	1,500	33%
Employee Education	14,892	12,635	15,000	8,232	55%	10,000	10,000	0%
Liability Insurance	39,026	43,275	48,000	45,850	96%	46,000	47,500	3%
Taxes, Fees, & Permit	104,552	132,400	108,000	92,992	86%	110,000	113,000	3%
Other	30	0	500	0	0%	500	500	0%
Commissioner Compensation/Insurance	4,902	5,524	6,000	5,888	98%	8,000	40,000	80%
Good Neighbor	1,027	1,063	950	926	97%	1,000	1,000	0%
Other Total	168,915	201,703	184,950	156,489	85%	181,500	218,500	16.9%

\$37,000

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
PWTF Loan #117	55,000	54,737	54,474	54,747	101%	54,747	55,000	0%
PWTF Loan #129	55,000	54,737	54,474	54,747	101%	54,747	55,000	0%
Water R & R Bond	272,565	270,765	268,440	59,220	22%	273,440	274,565	0%
Bias Software	5,361	0	0	0		0	0	
DWSRF DM12-952-121	69,202	57,255	57,255	99,216	173%	99,216	57,676	-72%
DWSRF DM12-952-129	89,575	98,524	101,651	170,111	167%	170,111	99,068	-72%
Debt Service Total	546,703	536,018	536,294	438,040	82%	652,260	541,309	-20.5%

-\$110,951

Description	2017 Actual	2018 Actual	2019 Budget	2019 thru October	% of Budget	2019 Projected	2020 Budget	% Change
Coliform Bacteria Laboratory							44,000	
Chlorination Project							50,000	
U Street Water Main Project							60,000	
Budgeted Projects Total	4,008	240,443	500,000	575,249	115%	580,000	154,000	-277%
Unbudgeted Projects	291,429	74,574	0	92,972		104,000	0	
Capital Improvement Projects Total	295,437	315,017	500,000	668,221	134%	684,000	154,000	-344%
Reserve Contribution Total	48,982	(75,867)	(190,554)	(451,642)	237%	(532,820)	184,391	392%
Revenue Total	1,905,446	1,999,514	2,046,350	1,739,100	85%	2,079,000	2,167,000	4%
Expense Total	1,905,446	1,999,514	2,046,350	1,739,100	85%	2,079,000	2,167,000	4%

\$88,000

Accounts	2017 Actual End of Year Balance	2018 Actual End of Year Balance	2019 Projected End of Year Balance	2020 Budgeted End of Year Balance
Operation	191,811	223,711	285,000	470,000
Capital Reserve	1,076,427	1,116,824	650,000	675,000
Debt Reserve	102,372	307,134	59,819	60,000
Bond Reserve	275,965	275,965	275,965	275,965
Petty Cash	1,500	1,500	1,500	1,500
Total	1,648,074	1,925,135	1,272,284	1,482,465

2019 Capital Improvement Projects	
Bay Avenue Water Main Replacement Project:	\$580,000
Z Street Water Main Loop (Emond Easement):	\$ 12,278
South Wellfield Booster Repair:	\$ 35,444
North Wellfield Booster Repair:	\$ 5,214
GIS Equipment:	\$ 2,161
Chain link Fence Repair:	\$ 1,708
Microbiology Laboratory Project:	\$ 2,348
245 th Street Water Main Replacement Project:	\$ 44,847
Total:	\$684,000