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Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday January 27, 2020 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order**

Commissioner Ripley called the regular meeting to order at 4:01 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Rick Gray, general manager. John Bell, office manager

Others present:

Lisa Gillespie – 2810 219<sup>th</sup> Street

Brian Riehs – Gallagher Insurance - VEBA

**III. Adopt Agenda:**

The General Manager moved to amend the agenda by moving new business 8A to 7A.

Commissioner Sheldon moved to adopt the amended agenda.

Commissioner Brake seconded the motion to adopt the amended agenda.

Commissioner Ripley called for a vote.

The motion to adopt the amended agenda passed unanimously.

**IV. Election of Officers**

**A. Election of Board President**

Commissioner Sheldon nominated Commissioner Ripley for President of the Board.

Commissioner Brake seconded the nomination.

Commissioner Ripley called for a vote.

Commissioner Ripley unanimously elected President of the Board.

**B. Election of Secretary of the Board**

Commissioner Brake nominated Commissioner Sheldon for Secretary of the Board.

Commissioner Ripley seconded the nomination.

Commissioner Ripley called for a vote.

Commissioner Sheldon unanimously elected Secretary of the Board.

**v. Public Comment**

Lisa Gillespie was in attendance to discover why her bill was larger than it had been. Commissioner Sheldon discussed with Lisa the rate increase that took effect as of 2020. There was discussion between the commissioners and Lisa about the rates. No action was taken.

**VI. Consent Calendar**

- A. 12-23-19 Regular Meeting Minutes & 12-5-19 Special Meeting Minutes**
- B. Lien Report**
- C. Budget To Date**
- D. Financial Summary**
- E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar. Commissioner Brake seconded the motion. There was discussion on the consent calendar. Commissioner Ripley called for a vote. The motion to approve the consent calendar passed unanimously.

**VII. Old Business**

**A. Resolution 1-2020 – HRA/VEBA Plan**

Brian Riehs from Gallagher Insurance & Consulting gave a presentation to the board on creating a VEBA account. There was discussion between the Board, the general managers and Brian on the logistics of creating such an account. Commissioner Brake moved to approve a VEBA account. Commissioner Sheldon seconded the motion. Commissioner Ripley called for a vote. The motion to approve a VEBA account passed unanimously.

**B. Office of Drinking Water Chlorination Letter**

The general manager presented the letter to the Board from the Office of Drinking Water on the need for continuous chlorination. There was discussion between the Board and the general manager regarding the letter. No action was taken.

**VIII. New Business**

**A. Resolution 2-2020 – Awarding U Street Material Bid**

The general manager gave a presentation on Resolution 2-2020.

There was discussion between the general manager and the board on Resolution 2-2020.

Commissioner Sheldon moved to approve Resolution 2-2020.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 2-2020 passed unanimously.

**IX. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) the installation of the chlorination equipment at the SWF & NWF, and (3) the 273<sup>rd</sup> Lane Water Main Extension.

**X. Executive Session**

None scheduled.

**XI. Board Member Comments**

Recent newspaper article discussion.

Accredited Lab discussion.

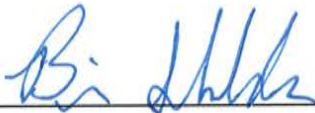
Emergency Response Plan discussion

**XII. Future Agenda Items**

Accredited Lab & Emergency Response Plan.

**XIII. Adjournment**

Commissioner Ripley adjourned the meeting at 6:08 p.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:



John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 2-24-20