



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday March 16, 2020 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order

Commissioner Ripley called the regular meeting to order at 4:01 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

Rick Gray, general manager. Bill Neal, general manager, John Bell, office manager

Others present:

None

III. Adopt the Agenda

Commissioner Sheldon moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake moved to amend the agenda and move item 6A to item 4.

Commissioner Ripley called for a vote on the amended agenda.

The motion to adopt the amended agenda passed unanimously.

IV. Old Business

A. Emergency Preparedness

There was discussion between the general manager and the board regarding the Coronavirus.

Discussion on software to purchase that would allow us to have a meeting online if the commissioners were unable to attend. Will look into what is available.

No action was taken.

v. Public Comment

None.

VI. Consent Calendar

A. 2-24-20 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

VII. New Business

A. Resolution 5-2020 – Approving a Refund Policy

The general manager gave a presentation on Resolution 5-2020.

There was discussion between the general manager and the board on Resolution 3-2020.

Commissioner Sheldon moved to approve Resolution 5-2020.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 5-2020 passed unanimously.

VIII. General Managers Report

The general manager reported on (1) the use, sale, and loss of water, (2) the installation of the chlorination equipment at the SWF & NWF, and (3) employee training.

IX. Executive Session

None.

X. Board Member Comments

None.

XI. Future Agenda Items

None.

XII. Adjournment

Commissioner Ripley adjourned the meeting at 5:53 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3