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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday April 20, 2020 by teleconference.

**I. Call to Order**

Commissioner Ripley called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

Rick Gray, general manager, John Bell, office manager, Bill Neal.

Others present:

None

**III. Adopt the Agenda**

Commissioner Brake moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Ripley called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

None.

**v. Consent Calendar**

**A. 3-16-20 Regular Meeting Minutes**

**B. 3-20-20 Special Meeting Minutes**

**C. Lien Report**

**D. Budget To Date**

**E. Financial Summary**

**F. District Expenses**

Commissioner Brake moved to approve the consent calendar.

Commissioner Sheldon seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Preparedness**

There was discussion between the general manager and the board regarding the Emergency Preparedness Plan.

No action was taken.

**VII. New Business**

**A. Resolution 7-2020 – Approving Establishing Rules for Remote Attendance**

The general manager gave a presentation on Resolution 7-2020.

There was discussion between the general manager and the board on Resolution 7-2020.

Commissioner Sheldon moved to approve Resolution 7-2020.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 7-2020 passed unanimously.

**B. Resolution 8-2020 – Adopting a Policy Related to the Families First Coronavirus Response Act**

The general manager gave a presentation on Resolution 8-2020.

There was discussion between the general manager and the board on Resolution 8-2020.

Commissioner Sheldon moved to approve Resolution 8-2020.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve Resolution 8-2020 passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) restoring water to locked off customers during the emergency, and (3) employee inventory.

**IX. Executive Session**

None.

**X. Board Member Comments**

None.

**XI. Future Agenda Items**

None.

**XII. Adjournment**

Commissioner Ripley adjourned the meeting at 5:16 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3