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Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday May 18, 2020 by teleconference.

**I. Call to Order**

Commissioner Ripley called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

Rick Gray, general manager, John Bell, office manager, Bill Neal.

Others present:

Ivan Roane Jr.

**III. Adopt the Agenda**

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Ripley called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

Ivan Roane Jr. has a lien on his property and his water was restored because of Covid-19. He was asking the commissioners for some type of arrangement where he could have his water left on and pay off the past due amount with a possible credit. There was discussion between the commissioners and Ivan and they came up with him paying his current bill plus \$40.00 each month for one year and they would revisit this if he made all payments on time and in full. Ivan agreed to this.

Commissioner Sheldon made a motion on the payment arrangement.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote on the motion.

The motion to grant the payment plan to Ivan Roane Jr. passed unanimously.

**V. Consent Calendar**

**A. 4-20-20 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Brake moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Preparedness**

There was discussion between the general manager and the board regarding the Emergency Preparedness Plan.

No action was taken.

**VII. New Business**

**A. Resolution 9-2020 – Adopting Interlocal Agreement with the City of Ilwaco**

The general manager gave a presentation on Resolution 9-2020.

There was discussion between the general manager and the board on Resolution 9-2020.

Commissioner Sheldon moved to approve Resolution 9-2020.

Commissioner Brake amended Resolution 9-2020 from 10% to 15% Administrative Fees.

There was discussion between the commissioners and the general manager on this.

Commissioner Sheldon moved to approved the amended resolution.

Commissioner Brake seconded the amended motion.

Commissioner Ripley called for a vote on amended Resolution 9-2020.

The motion to approve amended Resolution 9-2020 passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) the work being accomplished on the north and south wellfields, and (3) projects around the office.

**IX. Executive Session**

None.

**X. Board Member Comments**

William Neal brought up his severance package as his contract stated that he would be paid for six months at the salary rate that is in effect on the date of termination.

He asked the board to approve him receiving the rate of pay that he was making in March 2020 before his contract was part time and also to have his severance deposited into his Veba account.

There was discussion between the board and William Neal on this matter.

Commissioner Ripley made a motion that William Neal would be paid his severance at the rate he was making before going part time and also that it would be deposited into his Veba account.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote.

The motion to approve William Neal's severance package and for it to be deposited into his Veba account passed unanimously.

**XI. Future Agenda Items**

None.

**XII. Adjournment**

Commissioner Ripley adjourned the meeting at 6:09 p.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

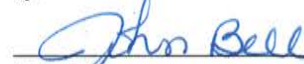
Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:

  
John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 6-18-2020