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Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday June 22, 2020 by teleconference.

**I. Call to Order**

Commissioner Ripley called the regular meeting to order at 3:59 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

**III. Adopt the Agenda**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Ripley called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

None.

**V. Consent Calendar**

**A. 5-18-20 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Sheldon moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Ripley called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. Emergency Preparedness**

There was discussion between the general manager and the board regarding the Emergency Preparedness Plan.

No action was taken.

**VII. New Business**

**A. Resolution 10-2020 – Adopting an On-Call Contract**

The general manager gave a presentation on Resolution 10-2020.

There was discussion between the general manager and the board on Resolution 10-2020.

Commissioner Brake moved to approve Resolution 10-2020.

Commissioner Sheldon seconded the motion to approve Resolution 10-2020.

Commissioner Ripley called for a vote on Resolution 10-2020.

The motion to approve Resolution 10-2020 passed unanimously.

**B. Resolution 11-2020 – Approving a Proposal & Task Orders for Professional Engineering Services**

The general manager gave a presentation on Resolution 11-2020.

There was discussion between the general manager and the board on Resolution 11-2020.

Commissioner Sheldon moved to approve Resolution 11-2020.

Commissioner Brake seconded the motion to approve Resolution 11-2020

Commissioner Ripley called for a vote on Resolution 11-2020.

The motion to approve Resolution 11-2020 passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) work on 245<sup>th</sup> Place being complete, and (3) hydrant flushing.

**IX. Executive Session**

Per RCW 42.32.110 (2) Commissioner Ripley announced to convene into an executive session for 15 minutes at 5:16pm to discuss a personnel issue.

In at 5:16pm.

Out at 5:30pm.

**X. Report on Executive Session**

Personnel issue was discussed.

**XI. Board Member Comments**

Commissioner Brake brought up that she would like to continue to have on-line meetings until Covid-19 pandemic is over. All other commissioners were in agreement.

**XII. Future Agenda Items**

None.

**XIII. Adjournment**

Commissioner Ripley adjourned the meeting at 5:42 p.m.



\_\_\_\_\_  
Brian Sheldon, Commissioner

Position #1



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Gwen Brake, Commissioner

Position #2



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Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:



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John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 7-16-2020