



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday February 22, 2021 by teleconference.

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

II. Roll Call:

Commissioners present:

Glenn Ripley, Gwen Brake. Brian Sheldon

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

III. Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake requested adding an action item 6A “Emergency Response Plan” to the agenda.

Commissioner Ripley moved to adopt the amended agenda.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote.

The motion to adopt the amended agenda passed unanimously.

IV. Public Comment:

A. Customer Lien Dispute Letter

The general manager presented the letter to the board on behalf of the customer.

There was discussion between the board and the general manager on this issue.

The board authorized the general manager to contact the customer to discuss payment options.

v. Consent Calendar:

A. 1-25-21 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

VI. Old Business:

A. NBWD Laboratory Setup

The general manager gave a presentation on the status of the Accredited Laboratory.

There was discussion between the Board and the general manager on this.

The board wants to start the lab within house testing first with a long-range plan to test samples for the public, but to have a slow start.

B. Emergency Response Plan

The general manager and the board discussed the Emergency Response Plan and the need to update the document in response to what has happened in Texas and Florida.

The board discussed several scenarios that they would like the general manager to investigate for the next meeting.

The board would also like to see that this plan stays on the agenda for the foreseeable future.

VII. New Business:

None.

VIII. General Managers Report:

The general manager reported on (1) the use, sale, and loss of water, (2) the Assessment Management class, and (3) the upcoming projects.

IX. Executive Session:

None.

X. Report on Executive Session:

XI. Board Member Comments:

XII. Future Agenda Items:

XIII. Adjournment:

Commissioner Sheldon adjourned the meeting at 5:36p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3