



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday March 22, 2021 by teleconference.

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

II. Roll Call:

Commissioners present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

John Bell, office manager

Others present:

Cynthia Weed - K&L Gates, James Blumenthal – Martin Nelson & Company

III. Adopt Agenda:

Commissioner Brake requested adding a 10-minute Executive Session.

Commissioner Ripley requested moving Item 7E – Resolution 5-2021 after public comment.

Commissioner Ripley moved to approve the amended agenda.

Commissioner Brake seconded the motion to approve the amended agenda.

Commissioner Sheldon called for a vote on the amended agenda.

The motion to adopt the amended agenda passed unanimously.

IV. Public Comment:

None.

v. (7-E) Resolution 5-2021

Cynthia Weed from K&L Gates gave the board a presentation on the legal aspects of the resolution.

There was discussion between the board and Cynthia on the resolution.

James Blumenthal gave the board a presentation on the money aspects of the resolution.

There was discussion between the board and James on the resolution.

Commissioner Brake moved to approve Resolution 5-2021.

Commissioner Ripley seconded the motion.

There was discussion on Resolution 5-2021.

Commissioner Sheldon called for a vote.

The motion to approve Resolution 5-2021 passed unanimously.

VI. Consent Calendar:

A. 2-22-21 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

VII. Old Business:

A. Emergency Response Plan

The office manager and the board discussed the Emergency Response Plan.

The board was informed that Nikkie Hall would be working on this.

The board requested seeing monthly updates on the Emergency Response Plan.

VIII. New Business:

A. Resolution 1-2021 – 274th Waterline Replacement Materials Bid Award.

B. Resolution 2-2021 – 255th Waterline Replacement Materials Bid Award.

C. Resolution 3-2021 – Ash Pl to Birch Ln 250th Waterline Replacement Materials Bid Award.

D. Resolution 4-2021 – Waterline Extension 276th to 282nd along the west side of Vernon Avenue.

The office manager gave a presentation on all four resolutions to the board.

There was discussion between the office manager and board on the resolutions.

Commissioner Brake moved to approve Resolutions 1-2021 through 4-2021.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote.

The motion to approve Resolutions 1-2021 through 4-2021 passed unanimously.

IX. General Managers Report:

The office manager reported on (1) the use, sale, and loss of water, (2) the number of new connections coming in, and (3) the upcoming projects.

X. Executive Session:

Per RCW 42.32.110 (2) Commissioner Sheldon announced to convene into an executive session

for 10 minutes to discuss a board member concern.

In at 5:14 p.m.

Out at 5:22 p.m.

XI. Report on Executive Session:

No action taken.

XII. Board Member Comments:

In the April meeting the board would like to discuss a better way to present our financial reports.

XIII. Future Agenda Items:

XIV. Adjournment:

Commissioner Sheldon adjourned the meeting at 5:33 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3