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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday June 21, 2021 by teleconference.

**I. Call to Order:**

Commissioner Brake called the regular meeting to order at 4:01 p.m.

**II. Roll Call:**

Commissioners present:

Glenn Ripley, Gwen Brake,

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment:**

None.

**V. Consent Calendar:**

**A. 5-17-21 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was discussion between the Board and the general manager on the emergency response plan. No action was taken.

**VII. New Business:**

**A. Letter from Ivan Roane III**

Ivan has been on a payment plan since May of 2020 granted by the board as the customer was in a lien status. Ivan asked the board this month if they would be willing to overlook the past due amount as he had made payments on time for a year. The customer was paying an additional \$40.00 a month and the board lowered that amount to \$20.00 until the past due amount is paid off. I will inform the customer.

**VIII. General Managers Report:**

The office manager reported on (1) the use, sale, and loss of water, (2) the repair on highway 103, and (3) the work on 274<sup>th</sup> Street.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

**XI. Board Member Comments:**

Commissioners asked to know how much is outstanding with all the accounts with liens as well as past due accounts. Will put that together for July meeting.

**XII. Future Agenda Items:**

**XIII. Adjournment:**

Commissioner Brake adjourned the meeting at 5:15 p.m.



Brian Sheldon, Commissioner  
Position #1



Gwen Brake, Commissioner  
Position #2



Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:



John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 7-15-2021