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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday August 16, 2021 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment:**

None.

**V. Consent Calendar:**

**A. 7-19-21 Regular Meeting Minutes**

**B. 8-4-21 Special Meeting Minutes**

**C. Lien Report**

**D. Budget To Date**

**E. Financial Summary**

**F. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was discussion between the board and the general manager on the Emergency Response Plan.

The commissioners recommended a few changes that the general manager will complete.

**VII. New Business:**

**A. Possible Line Extensions**

There was discussion between the board and general manager on possible future line extensions on P Street from 245<sup>th</sup> Street north 1250 feet, and W Street north 880 feet.

The general manager will do more investigating on the feasibility of these extensions and report back to the board at a future meeting.

**VIII. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) the cross-connection control program, and (3) and work that is beginning on 255<sup>th</sup> Place.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

**XI. Board Member Comments:**

Commissioner Brake mentioned the Washington State Department of Health mandate about unvaccinated people wearing masks while indoors. She feels that if North Beach Water District has a policy that states that all employees who are not vaccinated must wear a mask then all commissioners who are not vaccinated need to as well. There was discussion between the commissioners on this issue and further investigation will be done by the office manager.

**XII. Future Agenda Items:**

**XIII. Adjournment:**

Commissioner Sheldon adjourned the meeting at 6:00 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3