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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday September 20, 2021 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Brake called the regular meeting to order at 4:01 p.m.

**II. Roll Call:**

Commissioners present:

Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake moved to amend the agenda and add a public disclosure discussion after the manager's report.

Commissioner Ripley seconded that.

Commissioner Brake called for a vote.

The motion to adopt the amended agenda passed unanimously.

**IV. Public Comment:**

None.

**V. Consent Calendar:**

**A. 8-16-21 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Brake called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was discussion between the board and the general manager on the Emergency Response Plan and the bladder to haul water in emergencies.

**VII. New Business:**

**A. Mandatory Vaccination Policy**

There was discussion between the board and general manager on the possibility of implementing a mandatory Covid vaccination policy.

There was discussion between the general manager and the board on this issue.

The general manager will talk with Enduris about the legalities of this and report back to the board about his findings.

**VIII. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) hydrant flushing in October, and (3) the possible P Street line extension.

**IX. Public Disclosure Commission Discussion & District Email**

Commissioner Brake mentioned that an email from PDC was sent to her district email address that she has not used in years and so never saw that email and was fined for not filing on time. Commissioner Brake wanted to know if it is possible to forward any emails from their district emails to their personal email addresses.

The office manager is going to check with our IT person to see if this is a possibility.

**X. Executive Session:**

None.

**XI. Report on Executive Session:**

**XII. Board Member Comments:**

**XIII. Future Agenda Items:**

Commissioner Brake wants to look at the Treasurer's Report that is sent from the county each month for a better understanding of exactly what each category means. It will be added to the October agenda for discussion.

**XIV. Adjournment:**

Commissioner Brake adjourned the meeting at 5:41 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3