



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday October 18, 2021 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:01 p.m.

II. Roll Call:

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

John Bell, office manager

Others present:

None.

III. Adopt Agenda:

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon moved to amend the agenda and add two items to New Business. One being commissioner emails and getting that worked out so that they are receiving notifications. The second being the new Washington Cares Act and what North Beach Water needs to do to be in compliance with the state.

Commissioner Brake moved to adopt the amended agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote on the amended agenda.

The motion to adopt the amended agenda passed unanimously.

IV. Public Comment:

None.

V. Consent Calendar:

A. 9-20-21 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Brake moved to approve the consent calendar.

Commissioner Ripley seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

VI. Old Business:

None.

VII. New Business:

A. Treasurer's Report

There was discussion between the board and office manager on the reports that the county sends each month.

The office manager went over each of the reports indicating what each of the reports represented.

B. Commissioner Emails

There was discussion between the board and office manager on how best for the commissioners to receive district emails since their addresses no longer exist and they do not want to publish personal ones.

The office manager will act as middle person and receive emails for commissioners and forward anything deemed important for district concerns.

C. Washington Cares Act

There was discussion between the board and the office manager on Washington State's new long term care act.

A special meeting will be created to discuss this when the general manager returns.

VIII. General Managers Report:

The office manager reported on (1) the use, sale, and loss of water, (2) South Wellfield Treatment Plant being shut down, and (3) the P Street questionnaires that are coming in regarding the possible line extension.

IX. Executive Session:

None.

X. Report on Executive Session:

XI. Board Member Comments:

Commissioner Brake suggested creating a calendar of important dates for them throughout the year and present it at the first board meeting of the year.

XII. Future Agenda Items:

XIII. Adjournment:

Commissioner Sheldon adjourned the meeting at 5:04 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3