



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of the public hearing for the 2022 operations budget and the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday December 20, 2021 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

Public Hearing 2022 Operation Budget

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

II. Roll Call:

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

III. Adopt Agenda:

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

IV. Public Hearing – 2022 Operation Budget

A. President of the Board Brian Sheldon gave an opening statement.

B. General Manager Rick Gray gave a presentation on the 2022 Operation Budget.

There was discussion between the general manager and the board on the operation budget.

Public Comment – None.

Board Member Comment – The board discussed possible other places to put the public hearing notice regarding the budget. Will discuss in early 2022 as to where to put it.

v. Adjourn Public Hearing – 4:24 p.m.

December 2022 Regular Meeting

VI. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:25 p.m.

VII. Roll Call:

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff Present:

Rick Gray, general manager, John Bell, office manager.

Others present:

None.

VIII. Adopt Agenda:

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion to adopt the agenda.

Commissioner Sheldon called for a vote.

The motion to adopt the agenda passed unanimously.

IX. Public Comment:

A customer sent a letter to the commissioners disputing the amount of water used on her property.

There was discussion between the general manager and the board on this issue.

The board recommended following policy on this issue and no more credit would be issued for this customer.

X. Consent Calendar:

A. 11-22-21 Regular Meeting Minutes

B. Lien Report

C. Budget To Date

D. Financial Summary

E. District Expenses

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

XI. Old Business:

A. Resolution 8-2021 – “Cost of Living Adjustment”

The general manager gave a presentation on Resolution 8-2021.

There was discussion between the general manager and the board on Resolution 8-2021.

The Commissioners agreed upon a 3.5% cost of living adjustment.

Commissioner Brake moved to adopt Resolution 8-2021.

Commissioner Ripley seconded the motion to adopt Resolution 8-2021.
Commissioner Sheldon called for a vote.
The vote to adopt Resolution 8-2021 passed unanimously.

XII. New Business:

A. Resolution 9-2021 – “Adopting 2022 Operation Budget”

The general manager gave a presentation on Resolution 9-2021.

There was discussion between the board and office manager on the Resolution 9-2021.

Commissioner Ripley moved to adopt Resolution 9-2021 but to adjust the wages as they were figured with a 3% COLA and needed to be at 3.5%.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote to adopt Resolution 9-2021.

The motion to adopt Resolution 9-2021 passed unanimously.

XIII. General Managers Report:

The general manager reported on (1) the use, sale, and loss of water, (2) the rental of a generator until ours can be fixed, and (3) the work orders.

XIV. Executive Session:

None.

XV. Report on Executive Session:

XVI. Board Member Comments:

There was a discussion between the board and the general manger on adding an executive session at the January meeting to discuss an employee.

XVII. Future Agenda Items:

XVIII. Adjournment:

Commissioner Sheldon adjourned the meeting at 5:18 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3