



---

Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Wednesday February 16, 2022 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the regular meeting to order at 4:01 p.m.

**II. Roll Call:**

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment:**

- A. Customer at corner of 272<sup>nd</sup> and U Street wants to build a fence and connect it to our existing fence to keep people from walking on the path through his yard.

There was discussion between the general manager and the board on this and the board would rather see the district put up a gate than a neighbor. The general manager will let the neighbors know.

- B. A customer is asking for relief from their past due bill as well as their monthly base rate for 6 months until they sell the house.

There was discussion between the office manager and the board on this and the board decided that no relief would be granted. The office manager will contact customer to let them know of this and what they need to do.

**V. Consent Calendar:**

**A. 1-24-22 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was discussion between the general manager and the board on the bladder that was purchased to get water out to customers in emergencies.

**VII. New Business:**

**A. New Customer Packet – Customer Control Valve Insert**

There was discussion between the board and the general manager on the customer control valve document that is part of the new customer packets.

The board tabled this discussion until the March meeting so that pictures and ideas of how to best approach customers about installing a control valve on their property.

**VIII. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) the fiber connections at the South Wellfield and Wiegardt Wellfield, and (3) the plan to change out the mainline at 273<sup>rd</sup> and Sandridge.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

None.

**XI. Board Member Comments:**

Commissioner Brake wanted to again remind the other commissioners to file their F1 statements by April.

**XII. Future Agenda Items:**

None.

**XIII. Adjournment:**

Commissioner Sheldon adjourned the meeting at 5:32 p.m.



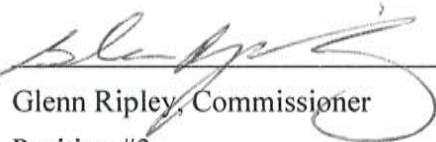
Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:



John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 3-17-2022