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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday March 21, 2022 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment:**

None.

**V. Consent Calendar:**

**A. 2-16-22 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Sheldon seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was discussion between the general manager and the board on the main break that occurred at 250<sup>th</sup> and Ash.

**B. New Customer Packet – Customer Control Insert – Tabled from February Meeting**

There was discussion between the general manager and the board about requiring customers to have a control valve installed at their property.

The board recommended that we continue with the procedure we have currently but would like the control valve insert to be reworded.

Office manager will work on getting that complete.

**VII. New Business:**

**A. Resolution 2-2022 – Amending a Utility Easement**

There was discussion between the board and general manager on Resolution 2-2022.

Commissioner Ripley moved to approve Resolution 2-2022.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote to approve Resolution 2-2022.

The motion to approve Resolution 2-2022 passed unanimously.

**VIII. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) the new control heads for the North Wellfield Treatment Plant have been installed and are ready to bring online, and (3) the installation of the antennas for the new AMI system should be completed in April.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

None.

**XI. Board Member Comments:**

None.

**XII. Future Agenda Items:**

None.

**XIII. Adjournment:**

Commissioner Sheldon adjourned the meeting at 4:53 p.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:



John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 4-14-2022