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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday April 18, 2022 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment:**

- A. Customer wrote a letter to the commissioners regarding our flushing of the meter in front of their business and how it flooded their drain field.  
Commissioners suggested that if it is not an emergency to pass on flushing in that area in the future.
- B. Customer had a leak and wanted the entire amount of water usage credited to his account. The commissioners said that we would follow policy and give them a 50% credit once every three years. Office manager will call customer and inform him of this.

**V. Consent Calendar:**

- A. 3-21-22 Regular Meeting Minutes
- B. Lien Report
- C. Budget To Date
- D. Financial Summary

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was discussion between the general manager and the board on the emergency brochures that are coming in the customer bills in April.

General manager informed the board that he will keep them informed on how many call to get signed up for this service.

**VII. New Business:**

None.

**VIII. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) the work being done by Inland Electric in the Treatment Plant. and (3) the purchase of a new generator to run everything at the North Well Field.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

None.

**XI. Board Member Comments:**

None.

**XII. Future Agenda Items:**

None.

**XIII. Adjournment:**

Commissioner Sheldon adjourned the meeting at 4:55 p.m.



Brian Sheldon, Commissioner

Position #1



Gwen Brake, Commissioner

Position #2



Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval  
by:



John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: 5-12-2022