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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday June 20, 2022 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Sheldon made a motion to add another item to new business. Item 7B – Discussion on the new federal holiday.

Commissioner Ripley seconded the amended motion.

Commissioner Sheldon called for a vote on the amended agenda.

The motion to adopt the amended agenda passed unanimously.

**IV. Public Comment:**

None.

**V. Consent Calendar:**

**A. 5-16-22 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

**VI. Old Business:**

**A. Emergency Response Plan**

There was a discussion between the general manager and the board on the Emergency Response Plan.

There was discussion about re-visiting this quarterly or annually and not having this item added each meeting.

No decision was made and will be discussed at a future meeting.

**VII. New Business:**

**A. Resolution 3-2022 – Transfer of District Funds**

General Manager Gray gave a presentation on Resolution 3-2022.

There is discussion on Resolution 3-2022.

Commissioner Ripley made a motion to approve Resolution 3-2022.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote on the motion.

The motion to approve Resolution 3-2022 passed unanimously.

**B. New Federal Holiday**

There was discussion between the general manager and the board on the new federal holiday and if in the future North Beach Water was going to be observing this.

Commissioner Brake made a motion to approve adding June 19<sup>th</sup> as a federal holiday.

Commissioner Ripley seconded the motion.

There was further discussion on investigating further to see how many other small entities are observing this and how many are choosing not to.

Commissioner Brake withdrew her motion to add June 19<sup>th</sup> as a federal holiday and do a little research checking on if North Beach Water observes all federal holidays.

Commissioner Brake made a motion to adopt a one-year holiday this year and figure out moving forward whether this will be a recognized federal holiday.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote.

The motion to approve the one-year holiday passed unanimously.

**VIII. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) fencing of the South Wellfield, and (3) the amending of the rates and charges to add a fee schedule for moving a service.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

None.

**XI. Board Member Comments:**

The board discussed having a special meeting on Tuesday, June 28<sup>th</sup> to review boundary and water line maps.

All board members agreed to meet on this day at 1:00.

**XII. Future Agenda Items:**

None.

**XIII. Adjournment:**

Commissioner Sheldon adjourned the meeting at 5:37 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3