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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday July 18, 2022 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

John Bell, office manager

Others present:

None.

**III. Adopt Agenda:**

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment:**

None.

**V. Consent Calendar:**

**A. 6-20-22 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake made a motion to amend the consent calendar removing the special meeting minutes and add it as Item 6B since she was not in attendance at that meeting.

Commissioner Ripley made a motion to adopt the amended consent calendar with the special meeting minutes removed.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote.

The motion to approve the amended consent calendar passed unanimously.

**VI. Old Business:**

**A. 6-28-2022 Special Meeting Minutes**

Commissioner Ripley made a motion to adopt the minutes from the June 28<sup>th</sup>, 2022 special meeting.

Commissioner Sheldon seconded the motion.

Commissioner Brake abstained as she was not present at the meeting.

Commissioner Sheldon called for a vote.

The motion to approve the special meeting minutes passed.

**VII. New Business:**

None.

**VIII. General Managers Report:**

The office manager reported on (1) the use, sale, and loss of water, (2) the surveying of the South Wellfield, and (3) the number of new services that are coming in.

**IX. Executive Session:**

None.

**X. Report on Executive Session:**

None.

**XI. Board Member Comments:**

Commissioner Brake wants to continue seeing the Emergency Response Plan on the agenda each month even if it is just passed over.

There was discussion between the commissioners on this and they all agreed to have it on every month.

Commissioner Sheldon wants to make the fencing at the South Wellfield, even temporary, a priority since the Rod Run is coming up.

All commissioners agreed with this so the office manager will inform the general manager of this.

The commissioners want to see a few changes to the "Overview of Loans" report that comes out with the Financial Summary report. The office manager will see to those changes.

There was discussion about the amount of liens currently owed and what could be done about trying to collect on them. The office manager will look into what can possibly be done.

**XII. Future Agenda Items:**

None.

**XIII. Adjournment:**

Commissioner Sheldon adjourned the meeting at 4:28 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3