



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday October 17, 2022 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

II. Roll Call:

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

III. Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

IV. Public Comment:

Customer sent in letter regarding three trees on our South Treatment Plant property that they feel are dangerous and need to come down before doing damage to their property.

The board discussed this issue and gave the go ahead for the trees to be removed.

The general manager will look into tree removal companies.

V. Consent Calendar:

A. 9-19-22 Regular Meeting Minutes

B. 10-4-22 Special Meeting Minutes

C. Lien Report

D. Budget To Date

E. Financial Summary

F. District Expenses

Commissioner Sheldon moved to remove the September 19, 2022 minutes from the consent calendar and add them to Old Business - Item 6B as he was not in attendance for that meeting.

Commissioner Ripley moved to approve the approve the removal of the minutes.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote.

The motion to approve removing the September minutes from the consent calendar passed unanimously.

Commissioner Ripley moved to approve the amended consent calendar.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote on the amended consent calendar.

The motion to approve the amended consent calendar passed unanimously.

VI. Old Business:

A. Emergency Response Plan

There was nothing new to discuss.

B. September 19, 2022 Regular Meeting Minutes

Commissioner Brake moved to approve the September meeting minutes.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote.

The motion to approve the September meeting minutes passed with Commissioner Sheldon abstaining from the vote.

VII. New Business:

A. Review Proposed 2023 Operation Budget – 1st Review

The office manager presented the 2023 Proposed Operating Budget.

There was discussion between the board, office manager and general manager on the budget.

The general manager will make some minor changes to the budget and the office manager will have more information on insurance premiums as well as VEBA contributions for the November meeting.

VIII. General Managers Report:

The office manager reported on (1) the use, sale, and loss of water, (2) the progress on the repair to the dump truck, and (3) the new services that have been installed.

IX. Executive Session:

Commissioner Sheldon entered into a 30-minute executive session per RCW 42.32.110 to discuss property that lies between the South Wellfield and the South Treatment Plant.

Commissioner Sheldon entered into executive session at 5:20 pm.

Commissioner Sheldon brought the board out of executive session at 5:50 pm.

x. Report on Executive Session:

The board would like the general manager to look into preparing two offers to present to the property owner.

xi. Board Member Comments:

None.

xii. Future Agenda Items:

None.

xiii. Adjournment:

Commissioner Brake adjourned the meeting at 6:05 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3