## NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

## **SPECIAL MEETING**

## February 27, 2006

The meeting was called to order by President RD Williams at 6 PM at the Surfside Home Owners Association Meeting Room.

Present:

NBPDA Board Members:

Tom Downer

Ken Karch

Brad Weatherby

Jim Hagen

Others Present:

Donn Smith

Debbie Bighill

Tom Downer moved that we approved the minutes of February 13, 2006. The motion was seconded by Ken Karch. Carried.

Discussion followed of the meeting of February 17, which in actuality was a meeting of the Ocean Park Water Company Board and will be approved at their meeting later in the evening.

RD Williams presented the Treasurer's Report. We received the Revenue Bonds from Cashmere Valley Bank on February 15 of \$3.6 million. On February 6, we received the balance of PWTF #1 of \$250,000. We will receive PTWF #2 balance after the closing with the 13 shareholders of Ocean Park Water Company. The notes to Phillip and Virginia Leach were redeemed on February 15, 2006. The outstanding shares could cost \$270,000. Notices were mailed to them 12 days in advance of the meeting, which will be held March 6th at 10:00 AM.

Brad inquired about the advances received from the community. Motion by Brad Weatherby, seconded by Tom Downer that we eliminate the loans for Kathleen Sayce, Steve Oman, Rich Schisler, Jamilla Lucas, and Michael Gilson. Motion Carried. Motion by Brad Weatherby, seconded by Tom Downer to pay Jim Hagen (Jim Hagen abstained); motion by Brad Weatherby, seconded by Ken Karch to pay R. D. Williams (R. D. Williams abstained); motion by Brad Weatherby, seconded by Ken Karch to pay Tom Downer (Tom Downer abstained); motion by Brad Weatherby, seconded by Jim Hagen, to pay Ken Karch (Ken Karch abstained). The individual loans will be satisfied at a rate of 4%. Motions carried.

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RD presented the Board the list of vouchers for approval. After some discussion, motion by Jim Hagen, seconded by Ken Karch, that we put in abeyance the request for payment from Stoel Rives in the amount of \$1,609.00. Motion by Jim Hagen, seconded by Ken Karch, that we pay all other vouchers submitted. Motion carried. There was consensus that we advise Bank of the Pacific of our reluctance to pay the legal fees incurred by them for anticipated revenue bond work on their behalf. For information only, RD presented the list of payments to be made for Ocean Park Water Company.

RD placed a conference call to Cate Gable of Axioun Communications. Ken Karch inquired about the possible conflict of interest with the Chinook Observer. She explained her proposal for services and indicated she would be willing to work at the bid price of \$65/hour or on a retainer for certain services. No action was taken on the proposal by Axioun Communications for service in the public relations area.

After the phone call, Tom Frare commented that we need to be cautious about spending the public's money; and that the rate increase could be temporary, depending on the new Water Comprehensive Plan that will be completed in the fall.

Skip Rand, RCAC will meet with Tom Frare to make sure the rates will cover costs. He has software for the rate structure outside UTC mandates. Tom cautioned that as part of the comprehensive plan, the Rate Ordinance could outline charges for different types of usage. Further, he noted that hookup rates should be analyzed, as the cost of connection is barely being covered. All agreed we need a contingency fund for rainy days. The hearings for adjusting rates will be held in March. RD asked that Tom Frare E-mail the Board Members the copy of the current tariff for their review in preparation of the rate hearing. Tom Frare suggested that it might be best to present AS A BOARD the nuts and bolts of why we need the rate increase to meet our liabilities.

RD introduced Debbie Bighill of Strand Insurance. Coincidentally, the medical insurance contract for Ocean Park Water employees expires March 1, 2006 but it can be extended for 30 days. Tom Downer advised that the employees at Jack's Country Store carry the same program and they have been satisfied with the coverage and the service. He did recommend a \$200ffice visit and prescription co-pay to help reduce costs. The maximum is \$2500 out-of-pocket expense per year. The North Beach PDA Board recommended that the Ocean Park Board offer the 100/70/20 program to its employees with a \$20 prescription and co-pay.

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A meeting was set for next Monday, March 6, at 6 PM scheduled for SHOA but later changed to the North Beach Water Company Office to go over the questions and get "tuned up" for the March 27<sup>th</sup> public hearing. Phillip reported that so far the Ocean Park Water employees seem happy, as little has changed. Tom Frare reported that the foundation for the reservoir will be restarted on March 20 by DPR. The easement for the Hill property will be completed.

Tom Frare distributed a suggested "Request for Consultants" to be advertised in the newspaper. Motion by Tom Downer, seconded by Jim Hagen, that we advertise as soon as possible for a consultant to create a consulting services roster. Motion Carried.

Meeting adjourned at 8:15 PM.

R. D. Williams, President

Celsa Johnson, Acting Secretary