

North Beach Water

January 2013 Crew Field Log

Type Of Jobs Key

Routine - (RT) - A task that we perform Daily and has no completion date.

Project - (PJ) - A task that is planned and has a scheduled completion date.

Customer Service - (CS) - A task that is done at request of the office or by a customer.

Emergency - (E) An unscheduled task that requires immediate action.

*NWF- North Well Field

*SWF- South Well Field

DATE	CREW MEMBER	Activity	TYPE
1/1/2013	Jon Fleming	Holiday field rounds.	RT
1/2/2013	Robert Hunt & Jon Fleming	Customer service- Turn off & lock & check for customer valves.	RT / CS
		Installed two retro setters & installed resetter. Read customers meter.	CS
1/2/2013	Nick Morrison	Rounds, worked on Decembers meter totals & started crew log.	RT
		Customer service- Unlocked & turned on meter, & turned off service	CS
1/2/2013	Brian Leroux	Checked office. Customer service- Located water service.	RT / CS
		Moved all the old part & shelves out of the garage into shop..	PJ
1/3/2013	Robert Hunt & Jon Fleming	Customer service- Read & leave on & check for customer valves	CS
		Worked on maintenance at the SWF & backwashed the NWF.	RT
1/3/2013	Nick Morrison	Rounds, cleaned out the poly tank at the SWF & backwashed SWF.	RT
		Located & made a list where all the new blow offs are going to go.	PJ
1/3/2013	Brian Leroux	Built more new shelves for large parts & put them in place at the shop	PJ
		Sorted through old parts that we have in stock & started to organize.	PJ

1/4/2013	Robert Hunt & Jon Fleming	Checked office & finished the AMR meter route.	RT
		Washed the service truck. / Located water main on 254th for County.	RT / CS
1/4/2013	Nick Morrison	Rounds, cleaned out & washed service truck. / Locate for County.	RT / CS
		Started drawing where the new blow offs are going on the map.	PJ
1/4/2013	Brian Leroux	Checked office, washed service truck, cleaned & sweep the shop.	RT
		Recycled all old cardboard in the shop.	RT
1/5/2013	Nick Morrison	Weekend field rounds.	RT
1/6/2013	Nick Morrison	Weekend field rounds.	RT
1/7/2013	Robert Hunt & Jon Fleming	Weekly safety meeting & NBWD monthly safety meeting.	RT
		Moved Echo Millers service & meter box outside of her yard.	PJ
1/7/2013	Nick Morrison	Weekly safety meeting & NBWD monthly safety meeting & rounds.	RT
		Moved Echo Millers service & meter box outside of her yard.	PJ
1/7/2013	Brian Leroux	Weekly safety meeting & NBWD monthly safety meeting.	RT
		Customer service- Rereads & check for customer valves & locate.	CS
1/8/2013	Robert Hunt & Jon Fleming	Check office. / Customer service- reread & check for valves.	RT / CS
		Locate customer three customers services along with the service line.	CS
1/8/2013	Nick Morrison	Round & finished December monthly meter totals.	RT
		Finish December actual hours for the crews payroll.	RT
1/8/2013	Brian Leroux	Go to Oman's & Jacks to pick up parts & supplies.	RT
		Started building more shelves for parts at the shop.	PJ

1/9/2013	Robert Hunt & Jon Fleming	Emergency locate & pumped out wet meter box to get meter reading.	CS
		Helped move & stand up the new shelves at the shop & cleaned truck	PJ
1/9/2013	Nick Morrison	Rounds, & performed maintenance on booster pumps at the SWF.	RT
		Reread thirteen meters cause of being under water or their usage.	CS
1/9/2013	Brian Leroux	Finish building more shelves & putting them in place.	PJ
		Repaired circuit breaker & replace wall outlet.	PJ
1/10/2013	Robert Hunt & Jon Fleming	Worked on Well # 2 at the SWF.	PJ
		Moved & then repaired a service line for the County on 254th Pl.	CS
1/10/2013	Nick Morrison	Rounds. / Worked on Well # 2 at the SWF.	RT / PJ
		Moved & then repaired a service line for the County on 254th Pl.	CS
1/10/2013	Brian Leroux	Checked office. / Assist customer & help find valves.	RT / CS
		Started building more shelves for parts at the shop.	PJ
1/11/2013	Robert Hunt & Jon Fleming	Meeting with Bill about Employee evaluation. / Locate water main.	RT / CS
		Backwashed NWF & helped moved desks at the office.	RT
1/11/2013	Nick Morrison	Rounds & backwashed the SWF. / Reread meter & check for valves.	RT / CS
		Installed Customer valves & replaced old meter box.	CS
1/11/2013	Brian Leroux	Customer service- Unlock & turn on. / Moved shelves.	CS
		Moved desks at the office.	RT
1/12/2013	Robert Hunt	Weekend field rounds.	RT
1/13/2013	Robert Hunt	Weekend field rounds.	RT

1/14/2013	Nick Morrison	Safety meeting & rounds. / Turn off & lock & check for valves.	RT / CS
		Worked on road restoration & raised meter box. Helped with locates.	CS
1/14/2013	Jon Fleming	Safety meeting. / Finished locating water main off 201 Pl & the hwy.	RT / CS
		Worked on locating all the standpipes south down Birch Pl off 227th.	CS
1/14/2013	Brian Leroux	Safety meeting & move furniture at the office.	RT
		Read & leave on. / Started moving all the parts upstairs in the shop.	PJ
1/15/2013	Nick Morrison & Jon Fleming	Rounds & took Monthly Coliform samples.	RT
		Three rereads. Worked on locating the standpipes down Birch Pl.	CS
1/15/2013	Brian Leroux	Checked office. / Unlock & turn on.	RT / CS
		Cleaned out the storage room then moved all old records in there.	PJ
1/16/2013	Nick Morrison & Jon Fleming	Rounds, delivered small works roster paper work to businesses.	RT
		Worked on locating all the standpipes south down Birch Pl off 227th.	CS
1/16/2013	Brian Leroux	Customer service- Unlock & turn on, install meters & assist customer	CS
		Read & leave on. / Sort through parts.	CS / PJ
1/17/2013	Nick Morrison & Jon Fleming	Rounds, cleaned out the truck & moved chairs over to the shop.	RT
		Finish the big locate all the way down Sunset sands.	CS
1/17/2013	Brian Leroux	Started moving parts down from the upstairs in the shop.	PJ
		Decommissioned the generator at the SWF. / Turn off & lock.	PJ / CS
1/18/2013	Robert Hunt & Jon Fleming	Put confined space signs up in front of all the reservoirs.	PJ
		Worked on replacing the hatch on top of tank #2 at the NWF	PJ
1/18/2013	Nick Morrison	Put confined space signs up in front of all the reservoirs.	PJ
		Worked on replacing the hatch on top of tank #2 at the NWF	PJ

1/19/2013	Jon Fleming	Weekend field rounds.	RT
1/20/2013	Jon Fleming	Weekend field rounds.	RT
1/21/2013	Jon Fleming	Holiday field rounds.	RT
		Called out for a customer with no water.	CS
1/22/2013	Jon Fleming	Rounds. / Customer service- Three turn off & locks.	RT / CS
		Cleaned out & washed service truck.	RT
1/22/2013	Brian Leroux	Customer service- Locater meter box for customer & check for leak.	CS
		Remove old wire from the generator at the SWF.	PJ
1/23/2013	Robert Hunt &	Lock offs, unlock & turn on & locate. / Repeat coliform sample.	CS / RT
	Jon Fleming	Helped move all the parts from upstairs in the shop to down on the floor.	PJ
1/23/2013	Nick Morrison	Rounds, took repeat coliform sample & backwashed SWF.	RT
		Helped move all the parts from upstairs in the shop to down on the floor.	PJ
1/23/2013	Brian Leroux	Customer service- Unlock & turn on & assist customer.	CS
		Moved backwash meter at the SWF. Decommission electrical for Well 2.	PJ
1/24/2013	Robert Hunt &	Checked office, maintenance at the SWF. / Locate water service.	RT / CS
	Jon Fleming	Helped figure out what parts were needed for Well 2 line replacement.	PJ
1/24/2013	Nick Morrison	Rounds. Worked on maintenance at the SWF.	RT
		Made a list of the part need for Well 2 line replacement.	PJ
1/24/2013	Brian Leroux	Cleaned up around the filter plant at the SWF.	RT
		Finished moving the backwash meter at the SWF.	PJ

1/25/2013	Robert Hunt & Nick Morrison	Rounds, water samples, greased all the booster pumps.	RT
		Ordered parts for Well 2 line replacement. / Backwashed NWF.	PJ
1/25/2013	Brian Leroux	Meet with Active Enterprises to remove the propane tank at the SWF	PJ
		Brushed around standpipes & hydrants.	PJ
1/26/2013	Nick Morrison	Weekend field rounds.	RT
1/27/2013	Nick Morrison	Weekend field rounds.	RT
1/28/2013	Robert Hunt & Jon Fleming	Customer service- Unlock and turn on, check for leak.	CS
		Removed the stair in the shop, & took samples down to Long Beach.	PJ
1/28/2013	Nick Morrison	Rounds, took iron samples & took monthly bromate samples.	RT
		Backwashed the NWF & the SWF, & cleaned up the filter plant.	RT
1/28/2013	Brian Leroux	Move all the old booster pumps down to the SWF.	PJ
		Fixed the drive driveway at the NWF & moved old storage locker.	PJ
1/29/2013	Robert Hunt & Jon Fleming	Flush Well 6 & 8 at the NWF & fill County water truck.	RT
		Cleaned all the old wood from the stairs out of the shop.	PJ
1/29/2013	Nick Morrison	Rounds & flushed Wells 6 & 8 at the NWF & backwashed NWF.	RT
		Fixed the ozone machine for row two at the NWF.	PJ
1/29/2013	Brian Leroux	Worked on clearing the brush for the trial at the new Well site.	PJ
1/30/2013	Robert Hunt & Jon Fleming	Moved old brass bins & the new flammable locker.	PJ
		Installed four customer valve & lowered Ruth Ann's meter & box.	CS

1/30/2013	Nick Morrison	Rounds. / Installed customer valves & lowered meter.	RT / CS
		Installed resetter & raise customers meter box.	CS
1/30/2013	Brian Leroux	Move all the parts on the floor at the shop on to all the new shelves.	PJ
		Customer service- Located water main & meter boxes.	CS
1/31/2013	Robert Hunt & Jon Fleming	Replaced the angle meter stop & service line for the Pilot House	CS
1/31/2013	Nick Morrison	Field rounds.	RT
		Replaced the angle meter stop & service line for the Pilot House	CS
1/31/2013	Brian Leroux	Assisted customer to turn off the water & unlock & turn on.	CS
		Turn on customers service & reread customers meter.	CS



Picture of the old hatch on top of tank #2 at the NWF



After we got the old hatch off.



Working on installing the new hatch.



Picture of the new hatch in place.



Picture of us working on installing customers valve.



After the customers valve was installed.



New blow off we installed at the South end of K PI off 225th.



New blow off installed with the concrete poured.



After we replaced the service line & the angle meter stop for the Pilot House.



Another picture of the Pilot House's meter.



Picture of the new flammable locker & some of the new shelves in the shop.



Another picture of the new shelves at the shop.