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**Minutes of the Special Meeting of the Board of Commissioners of  
North Beach Water District**

These are the minutes of a special meeting of the Board of Commissioners of North Beach Water District held at 11:00 a.m., Thursday, November 29, 2017 at the office of North Beach Water District, 2122 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Brake called the special meeting to order at 11:00 a.m.

**II. Roll Call:**

Commissioners Present:

Gwen Brake, Glenn Ripley, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager,

Others present:

None.

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Resolution 18-2017 District Issuance Of Checks**

The office manager gave a presentation on Resolution 18-2017.

There was discussion between the office manager, general manager and the board on Resolution 18-2017.

Commissioner Ripley moved to approve Resolution 18-2017.

Commissioner Sheldon seconded the motion.

Commission Ripley moved to change Section 3e from “President of the Board” to “Board of Commissioners” and section 4 from “President of the Board” to “Board of Commissioners.”

Commissioner Sheldon Seconded the motion.

Commissioner Brake called for a vote.

The motion to amend Resolution 18-2017 passed unanimously.

Commissioner Ripley moved to approve Resolution 18-2017 as amended.

Commissioner Sheldon seconded the motion.

Commissioner Brake called for a vote.

The motion to approve Resolution 18-2017 as amended passed unanimously.

**V. Board Member Comments**

None.

**VI. Future Agenda Items**

None.

**VII. Adjournment**

Commissioner Brake adjourned the meeting at 12:00 p.m.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

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Gwen Brake, Commissioner  
Position #2

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Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:

\_\_\_\_\_  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_