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**Minutes of the Regular Meeting of the Board of Commissioners  
of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday November 18, 2019 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Ripley called the regular meeting to order at 4:00 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; John Bell, office manager

Others present:

Sandra Nielson – 3505 281<sup>st</sup> Street

Ron Nelson – 19308 Sandridge Road

Dobby Wiegardt – 31920 Sandridge Road

David Sargeant – 1600 222<sup>nd</sup> Place

**III. Adopt Agenda:**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion to adopt the agenda.

Commissioner Ripley called for a vote.

The motion to adopt the agenda passed unanimously.

**IV. Public Comment**

Sandra Nielson attended to dispute water usage as she had a leak. As our regulations state we give a 50% credit once every 3 years. Sandra wanted 100%.

Commissioner Sheldon made a motion to grant a 50% adjustment.

Commissioner Brake made a motion to amend Commissioner Sheldon's motion and moved to grant a 100% adjustment.

Commissioner Sheldon seconded the motion.

Commissioner Riley called for a vote.

The motion to grant Sandra Nielson a 100% adjustment on water lost during leak passed unanimously.

Ron Nelson was in attendance to dispute the \$2400 new connection fee.  
Ron claimed he was promised back in 2009 that we would install his service for \$1200.  
Commissioners listened to him speak about why he should be granted that amount.  
Commissioner Ripley commented that the quote expires 90 days from date of quote.  
Commissioner Sheldon made a motion to grant a \$250 credit to help customer.  
Commissioner Brake seconded that motion.  
Customer said that he was not happy with that credit.  
Commissioners removed the motion from the table.  
Commissioner Ripley made a motion to approve that a quote is only good for 90 days.  
Commissioner Brake seconded that motion.  
Commissioner Ripley called for a vote.  
The motion to approve the 90 day quote passed unanimously.  
Dobby Wiegardt was in attendance to see when the possibility would be for extending the water main on U Street to 250<sup>th</sup> Street would be.  
There was discussion between the general manager and board on this.  
The general manager will look into this.  
Dick Sargeant was in attendance on a fact finding mission regarding the rates.

**v. Consent Calendar**

- A. 10-21-19 Regular Meeting Minutes**
- B. Lien Report**
- C. Budget To Date**
- D. Financial Summary**
- E. District Expenses**

Commissioner Brake moved to approve the consent calendar.  
Commissioner Sheldon seconded the motion.  
There was discussion on the consent calendar.  
Commissioner Ripley called for a vote.  
The motion to approve the consent calendar passed unanimously.

**VI. Old Business**

**A. 2020 Budget Board Presentation**

The general manager gave a presentation to the board on the 2020 budget.  
There was discussion between the general manager and the board on the budget.  
No action was taken.

**B. 2020 through 2025 Rate Plan Presentation**

The general manager gave a presentation to the board on the 2020 through 2025 rate plan increase. There was discussion between the general manager and the board on the rate increase. No action was taken.

**VII. New Business**

**A. Resolution 16-2019 – Amending Position Pay Scales**

The general manager gave a presentation on Resolution 16-2019. There was discussion between the general manager and the board on Resolution 16-2019. Commissioner Brake moved to approve Resolution 16-2019. Commissioner Sheldon seconded the motion. Commissioner Ripley called for a vote. The motion to approve Resolution 16-2019 passed unanimously.

**B. Resolution 17-2019 – Approving 2020 Regular Meeting Calendar**

The general manager gave a presentation on Resolution 17-2019. There was discussion between the general manager and the board on Resolution 17-2019. Commissioner Sheldon moved to approve Resolution 17-2019. Commissioner Brake seconded the motion. Commissioner Ripley called for a vote. The motion to approve Resolution 17-2019 passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water and (2) the upcoming exit interview with the state auditors. The commissioners will be attending the meeting with the auditors on December 5<sup>th</sup> at 12:00 p.m.

**IX. Executive Session**

Per RCW 42.32.110 (2) Commissioner Sheldon made a motion to convene into an executive session for 30 minute to evaluate the qualifications of an applicant for public employment. Commissioner Brake seconded the motion. Commissioner Ripley called for a vote. The motion to enter into executive session passed unanimously. Commissioner Ripley put the board into executive session at 6:37 p.m. Commissioner Ripley brought the board out of executive session at 7:07 p.m.

**x. Report On Executive Session**

After the executive session the commissioners directed the general manager to set up an interview with Rick Gray on Thursday November 21<sup>st</sup> at 11:00 am.

**XI. Board Member Comments**

None

**XII. Future Agenda Items**

None.

**XIII. Adjournment**

Commissioner Ripley adjourned the meeting at 7:08 p.m.

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Brian Sheldon, Commissioner  
Position #1

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Gwen Brake, Commissioner  
Position #2

\_\_\_\_\_  
Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:

\_\_\_\_\_  
John Bell,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_