



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday November 22, 2021 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

II. Roll Call:

Commissioners present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

None.

III. Adopt Agenda:

Commissioner Brake moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

IV. Public Comment:

None.

V. Consent Calendar:

A. 10-18-21 Regular Meeting Minutes

B. 11-1-21 Special Meeting Minutes

C. Lien Report

D. Budget To Date

E. Financial Summary

F. District Expenses

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

VI. Old Business:

None.

VII. New Business:

A. Resolution 6-2021 – Adopting 2022 Meeting Calendar

There was discussion between the board and office manager on the calendar.

Commissioner Brake moved to adopt the 2022 meeting calendar.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote to adopt the 2022 meeting calendar.

The motion to adopt the 2022 meeting calendar passed unanimously.

B. Resolution 7-2021 – Approving Office Manager Pay Scale Revision

There was discussion between the board and general manager on revising the pay scale of the office manager.

Commissioner Brake moved to adopt Resolution 7-2021.

Commissioner Ripley seconded the motion.

Commissioner Sheldon called for a vote on Resolution 7-2021.

The motion to approve Resolution 7-2021 passed unanimously.

C. Resolution 8-2021 – Approving 2022 Cost of Living Adjustment

There was discussion between the board and the general manager on the Cost of Living Adjustment.

The commissioners tabled this resolution for the December meeting asking the general manager to check around other entities to see what their Cost of Living Adjustments are going to be.

D. 2022 Operating Budget – 2nd Review

There was discussion between the board and the general manager on the 2022 Operating Budget.

The board made a few recommendations on minor changes to the budget.

VIII. General Managers Report:

The general manager reported on (1) the use, sale, and loss of water, (2) the line extension on L Place, and (3) valve maintenance.

IX. Executive Session:

None.

X. Report on Executive Session:

XI. Board Member Comments:

Commissioner Brake wants to look at the Treasurer's Report at the next board meeting to become

more familiar with what is in the report.

Commissioner Ripley made a motion to add Rick Gray as a signer to the Bank of the Pacific Account.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote on adding Rick Gray as a signer to the Bank of the Pacific Account.

The motion to add Rick Gray as a signer to the Bank of the Pacific Account passed unanimously.

XII. Future Agenda Items:

XIII. Adjournment:

Commissioner Brake adjourned the meeting at 5:32 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3