



**Minutes of the Regular Meeting of the Board of Commissioners
of North Beach Water District**

These are the minutes of the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday November 20, 2023, at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:00 p.m.

II. Roll Call:

Commissioners present:

Brian Sheldon, Gwen Brake & Glenn Ripley

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

Ray Biggs

Gary Flood

III. Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to approve the agenda passed unanimously.

IV. Public Comment:

Ray Biggs was in attendance as a new customer and wanted to discuss being billed for water service right when the meter was installed. Commissioner Sheldon shared that is the district policy and at the time of the installation of the meter the customer will start to be billed. Customer understood.

V. Consent Calendar:

A. 10-16-23 Regular Meeting Minutes

B. 10-26-23 Special Meeting Minutes

C. 11-9-23 Special Meeting Minutes

D. 11-15-23 Special Meeting Minutes

E. Lien Report

F. Budget To Date

G. Financial Summary

H. District Expenses

Commissioner Ripley moved to approve the consent calendar.

Commissioner Brake seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously,

VI. Old Business:

A. Emergency Response Plan

Nothing new to report.

VII. New Business:

A. Review Proposed 2024 Budget – Second Review

The general manager presented the 2024 Proposed Operating Budget.

There was discussion between the board and the general manager on the budget.

The general manager will make some minor adjustments to the budget for the December meeting where the final budget will be presented.

B. South Wellfield Easement Discussion

There was discussion between the board and the general manager on the easements and property lines at the South Wellfield. From the maps and data the general manager presented everything seems to be in order.

VIII. General Managers Report:

The office manager reported on (1) the use, sale, and loss of water, (2) the lead and copper flyer, and (3) the progress of the Water System Plan.

IX. Executive Session:

X. Report on Executive Session:

XI. Board Member Comments:

Commissioner Ripley wanted to thank the crew for their prompt attention to him needing his water turned off as his customer control valve broke and he could not turn off the water himself. Said he asked about getting a new customer control valve and the crew were out the next day to install the device. He was very impressed.

XII. Future Agenda Items:

XIII. Adjournment:

Commissioner Sheldon adjourned the meeting at 4:55 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval
by:

John Bell,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of North
Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3