



## Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

These are the minutes of the public hearing for the 2023 operations budget and the regular meeting of the Board of Commissioners of North Beach Water District held at 4:00 p.m., Monday December 18, 2023 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

### Public Hearing 2023 Operation Budget

#### I. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:03 p.m.

#### II. Roll Call:

Commissioners present:

Brian Sheldon & Glenn Ripley

Staff present:

Rick Gray, general manager, John Bell, office manager

Others present:

Gary Flood

#### III. Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon called for a vote on the agenda.

The motion to adopt the agenda passed unanimously.

#### IV. Public Hearing – 2024 Operation Budget

A. President of the Board Brian Sheldon gave an opening statement.

B. General Manager Rick Gray gave a presentation on the 2024 Operation Budget.

There was discussion between the general manager and the board on the operation budget.

Public Comment – Gary commented on how well the budget was put together.

Board Member Comment – Commissioner Ripley seconded Gary's comment.

#### V. Adjourn Public Hearing – 4:50 p.m.

### December 2023 Regular Meeting

#### VI. Call to Order:

Commissioner Sheldon called the regular meeting to order at 4:51 p.m.

**VII. Public Comment:**

Gary Flood made a comment on how well the district's website looked and how crucial it is to what we are doing here.

**VIII. Consent Calendar:**

**A. 11-20-23 Regular Meeting Minutes**

**B. Lien Report**

**C. Budget To Date**

**D. Financial Summary**

**E. District Expenses**

Commissioner Ripley moved to approve the consent calendar.

Commissioner Sheldon seconded the motion.

There was discussion on the consent calendar.

Commissioner Sheldon called for a vote.

The motion to approve the consent calendar passed unanimously.

**IX. Old Business:**

**Emergency Response Plan**

General manager discussed that the crew took out the 350 gallon tanks and cleaned them out to make sure they are ready in case of an emergency.

**X. New Business:**

**A. Resolution 5-2023 – 2024 Regular Meeting Calendar**

There was discussion between the board and the general manager regarding the dates for the regular board meetings for 2024.

Commissioner Ripley made a motion to approve Resolution 5-2023.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon called for a vote on the 2024 Regular Meeting Calendar.

The vote to approve Resolution 5-2023 passed unanimously.

**B. Resolution 4-2023 – Approving a Cost-of-Living Adjustment for 2024**

There was discussion between the board and the general manager regarding a cost-of-living adjustment for 2024.

Commissioner Ripley made a motion for a 5% cost of living adjustment.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon called for a vote on the cost-of-living adjustment and to approve Resolution 4-2023.

The vote to approve the motion and Resolution 4-2024 passed unanimously.

**C. Resolution 6-2023 – “Adopting 2024 Operation Budget”**

The general manager gave a presentation on Resolution 6-2023.

There was discussion between the board and office manager on the Resolution 6-2023.

Commissioner Ripley moved to adopt Resolution 6-2023.

Commissioner Sheldon seconded the motion.

Commissioner Sheldon called for a vote to adopt Resolution 6-2023.

The motion to adopt Resolution 6-2023 passed unanimously.

**D. Oath of Office – Gary Flood**

Commissioner Sheldon swore in Gary Flood as the new commissioner for Position 2.

**XI. General Managers Report:**

The general manager reported on (1) the use, sale, and loss of water, (2) the water system plan, and (3) the South Treatment Plant progress.

**XII. Executive Session:**

None.

**XIII. Report on Executive Session:**

**XIV. Board Member Comments:**

None.

**XV. Future Agenda Items:**

**XVI. Adjournment:**

Commissioner Sheldon adjourned the meeting at 5:34 p.m.

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Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review and approval  
by:

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John Bell,  
Office Manager

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Gwen Brake, Commissioner  
Position #2

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_

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Glenn Ripley, Commissioner  
Position #3